



Barrowby Parish Council

Email: clerk@barrowbyparishcouncil.gov.uk

Address: Reading Room, Church Street, Barrowby, NG32 1BX

Website: <https://barrowby.parish.lincolnshire.gov.uk>

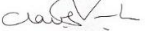
PC Agenda: 13th April 2026

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 13th April at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at **6.45pm**, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Claire Vink, Parish Clerk

Date: 8th April 2026

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a. To receive declarations of members' interests in relation to agenda items.
- b. To consider requests for dispensations from members.

4. MINUTES

To resolve to accept the minutes of the Parish Council Meeting held on 9th March 2026. (Appendix A)

5. PLANNING

- a. To consider planning applications received up to the date of the meeting and to resolve to approve any representations to the Local Planning Authority (support/objection/comment) and any follow-up actions. To include:
 - a. S26/0325: Change of use of seven holiday lets to dwellinghouses. Thorns Fam Leisure Thorns Lane. Deadline: 23rd April
 - b. To receive a verbal update from the Planning Working Group
 - c. Additional applications received may be listed on an updated agenda sheet at the meeting.
- b. Taylor Wimpey Development:
 - a. Option for veterans housing in New Developments. 1st Allocation to those with a local connection. 2nd Allocation to veterans.
 - c. Damage to Rectory Lane

6. SKDC COMPLAINTS

To consider letter received from Weightmans LLP and any follow up actions (Appendix B)

7. REPORTS

- a. District & County Councillors – To receive a verbal update from local government representatives.
- b. Working Groups - To receive a verbal report from the Recreation and Green Space group, the Flower Group and the 20's Plenty Group.

8. COMMITTEE MINUTES

- a. To note the minutes from the Staffing Committee 13th March 2026 (Appendix C)
- b. To note the minutes from the Burial Committee 13th March 2026 (Appendix D)
- c. To note the minutes from the Allotment Committee 16th March 2026 (Appendix E)
- d. To note the minutes from the Buildings and Assets Committee meeting 30th March 2026 (Appendix F)
- e. To note the minutes from the Finance Committee meeting 8th April 2026 (Appendix G) and to resolve to approve any decisions made in the meeting.

9. CLERKS REPORT

To note and receive updates on the Clerk's report and note delegated spending (Appendix H)

10. POLICY REVIEW

- a. To consider and approve a revised Policy Governance and Review Framework, including committee policy ownership, annual review timetable, member reading arrangements, and the introduction of a Master Policy Register and Policy Ownership Matrix. (Appendix I and website:

<https://barrowby.parish.lincolnshire.gov.uk/council-business/policy-procedure-summary>)

To consider:

- i. whether policies and procedures should be allocated to the relevant committee for detailed review within its remit;
 - ii. whether council-wide, statutory, governance and other corporate policies should remain the responsibility of Full Council;
 - iii. whether committee-led policy review should take place annually between January and March, with recommendations reported to Full Council for formal approval at the Annual Parish Council Meeting in May;
 - iv. whether a more robust member reading and review process should replace the current informal arrangement of reviewing two policies per month;
 - v. whether a Master Policy Register and Policy Ownership Matrix should be adopted to record document ownership, review frequency, version control and approval route; and
 - vi. whether the Clerk be authorised to maintain the register, circulate policies for review, and bring forward a rolling annual review programme.
- b. To resolve to approve the following policies in advance of May meeting due to significant review and impact on Council operation (version 2026.1)
 - a. Code of Conduct (Appendix J)
 - b. Communications Policy (Appendix K)
 - c. Media and Publicity Policy (Appendix L)
 - d. Publication Scheme (Appendix M)
 - e. Freedom of Information / Environmental Information Regulations Policy (Appendix N)
 - f. Fees and Charges currently required for use (Appendix O)
 - g. Risk Management Policy and Corporate Risk Register (Appendix P)
 - h. IT, Social Media and AI policies (Appendix Q)

11. FINANCE

- a. To resolve to approve February 2026 bank reconciliations (Appendix R)
- b. To note the 2025/26 summary of receipts, precept, expenditure and surplus / deficit figure. (Appendix S)
- c. To note the income for February 2025 (Appendix T)
- d. To resolve to approve the payments list (Appendix U)

12. RESIDENT BRIEFINGS

To consider introducing regular Parish Council updates on the website, Facebook page and other channels, including scope, frequency, drafting arrangements and approval process.

13. ANNUAL PARISH MEETING

To confirm requirements for the Annual Parish Meeting.

14. PARISH WARDING ARRANGEMENTS

To consider whether the Council wishes to explore the creation of parish wards within Barrowby Parish, with a view to achieving fair representation across the parish, and, if so, to determine what further information or action is required.

15. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

16. DATE OF THE NEXT MEETING

Monday 11th May 2026 at 6.45pm in the Reading Room for the Parish Council Meeting