

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, Nottingham, NG13 0AT
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BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 15th January 2024 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The meeting will commence with a 15-minute public forum for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed



Clerk to the Council.

Date: Wednesday 10th January 2024

- 1. WELCOME REMARKS BY THE CHAIRMAN**
- 2. CO-OPTION OF NEW COMMITTEE MEMBER IAN CHAMBERS**
- 3. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
- 4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
 - 4.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
- 5. APPROVAL OF MINUTES**
 - 5.1 To resolve to approve the Clerk's minutes of the Allotment Committee Meeting held on 23rd October 2023 and to receive an update on actions.
- 6. SITE REPORT**
 - 6.1 To receive a verbal site report.
 - 6.2 To get an update on the clearing out of the ditch adjoining Low Road.
 - 6.3 To resolve to approve the purchase of new posts for the noticeboard.
 - 6.4 To resolve to approve the purchase of at least 2 more solar powered lights and some posts.
 - 6.5 To resolve to approve the issue of a letter to a plot holder regarding the lowering of hedging on a boundary.
- 7. FINANCES**
 - 7.1 To note the 2023/24 allocated budget and actual expenditure to date and review/amend the forecast spend up to 31st March 2024.
- 8. ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT**
 - 8.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report.
 - 8.2 To note the latest allotment allocations, waiting list and resolve to approve the allocation of any vacant plots.
 - 8.3 To receive a plot report.

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- 8.4 To discuss renewal of tenancies from 1st April where letters have been sent to plot holders in the last 12 months.
- 8.5 To move back into open session.
- 8.6 To formally note the Committee members disappointment that an ex-plot holder has approached the Grantham Journal following her dispute with the Allotment Committee and that an article was published in which the ex-plot holder made several accusations against the Allotment Committee. It should also be noted that the Committee followed the rules set out in the Tenancy Agreement which all plot holders sign to acknowledge their acceptance and that the complaints procedure was followed at all times.

9. REVIEW OF TENANCY AGREEMENTS

- 9.1 To resolve to approve an amendment to the rule on re-admission to the site following an eviction.
- 9.2 To review and resolve to approve the rule on plot inspections.

10. DATE OF NEXT MEETING

- 10.1 TBC.