

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 15<sup>th</sup> April 2024 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The meeting will commence with a 15-minute public forum for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed



Clerk to the Council.

Date: Wednesday 10<sup>th</sup> April 2024

- 1. WELCOME REMARKS BY THE CHAIRMAN**
- 2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
  - 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
- 4. APPROVAL OF MINUTES**
  - 4.1 To resolve to approve the Clerk's minutes of the Allotment Committee Meeting held on 15<sup>th</sup> January 2024 and to receive an update on actions.
- 5. SITE REPORT**
  - 5.1 To receive a verbal site report.
  - 5.2 To discuss and resolve to approve a suggested change to the rule on gate locking as suggested by a plot holder.
- 6. FINANCES**
  - 6.1 To note the 2023/24 final expenditure.
- 7. ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT**
  - 7.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report.
  - 7.2 To note the latest allotment allocations, waiting list and resolve to approve the allocation of any vacant plots.
  - 7.3 To receive a plot report.
  - 7.4 To move back into open session.
- 8. DATE OF NEXT MEETING**
  - 8.1 TBC.