

BARROWBY PARISH COUNCIL

Mrs J Moss, Acting Clerk and RFO
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BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 20th January 2025 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed

JMoss

Acting Clerk to the Council.

Date: Wednesday 15th January 2025

1. **WELCOME REMARKS BY THE CHAIRMAN**
2. **ELECTION OF MEMBER OF THE COMMITTEE & DECLARATION OF ACCEPTANCE OF OFFICE**
3. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
4. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
 - 4.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
5. **APPROVAL OF MINUTES**
 - 5.1 To resolve to approve the Clerk's minutes of the Allotment Committee Meeting held on 16th September 2024.
6. **SITE REPORT**
 - 6.1 To receive a verbal site report.
 - 6.2 To discuss the rules relating to incineration facilities and bonfires at the Allotment site.
7. **FINANCES**
 - 7.1 To note the 2024/25 expenditure to date and review forecast expenditure.
 - 7.2 To receive an update on the purchase and installation of solar panel(s) at the Allotments.
8. **ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT**
 - 8.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report.
 - 8.2 To note the latest allotment allocations, waiting list, letters sent and the allocation of any vacant plots.
 - 8.3 To receive a plot report.
 - 8.4 To move back into open session.
9. **DATE OF NEXT MEETING**
 - 9.1 To confirm the date of the next meeting.