


# BARROWBY PARISH COUNCIL

## ALLOTMENT COMMITTEE MEETING

You are summoned to attend the ALLOTMENT COMMITTEE MEETING at 7.30pm to be held at the Reading Room on Monday 16<sup>th</sup> March 2026 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed  Claire Vink Parish Clerk

Date: 11<sup>th</sup> March 2026

**1) WELCOME**

**2) APOLOGIES**

To receive apologies for absence

**3) TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**

To receive declarations of members' interests in relation to agenda items and any requests for dispensations.

**4) APPROVAL OF MINUTES**

To resolve to approve the minutes of the Allotment Committee Meeting held on 15<sup>th</sup> December 2025 (Appendix A).

**5) SITE REPORT**

- a) To receive a verbal site report
- b) To receive a verbal update on the pony paddock and to consider a request from M Norris to use the pony paddock (Appendix B: Grants. Appendix C: Longhurst correspondence. Appendix D: M Norris)

**6) ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT**

- a) To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report
- b) To note the latest allotment allocations, waiting list, letters sent and the allocation of any vacant plots
- c) To receive a plot report
- d) To move back into open session

**7) FINANCES**

- a) To receive a verbal update on the solar panels.
- b) To resolve to approve cutting of the Pony Paddock in
  - i. Early **April**
  - ii. Late **June / early July**
  - iii. Late **August / September**with a **visual wildlife check before cutting**. (Appendix E)
- c) To review report on options for grants for Water Butts and resolve to approve any next steps. (Appendix F)

**8) ALLOTMENT TERMS OF REFERENCE AND POLICIES**

To review and resolve to approve the following documents:

- i. Terms of Reference for the BPCAC (Appendix G)
- ii. Allotments complaints procedure (Appendix H)
- iii. Allotments appeals procedure (Appendix I)

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9) **CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS**

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

10) **DATE OF NEXT MEETING**

To confirm the date of the next meeting