

BARROWBY PARISH COUNCIL

ALLOTMENT COMMITTEE MEETING

You are summoned to attend the ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 15th December 2025 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed  Claire Vink Parish Clerk

Date: 10th December 2025

1) WELCOME

2) APOLOGIES

To receive apologies for absence

3) TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011

To receive declarations of members' interests in relation to agenda items and any requests for dispensations.

4) APPROVAL OF MINUTES

To resolve to approve the minutes of the Allotment Committee Meeting held on 29th September 2025.

5) SITE REPORT

- a) To receive a verbal site report
- b) To receive a verbal update on the pony paddock and to consider a request from the RAGS to use the pony paddock

6) FINANCES

- a) To resolve to approve establishing earmarked reserves of £2000 per year for the Allotment Committee.
- b) To consider options for the purchase of the Solar Panels and Battery Pack and resolve to approve next steps
- c) To review the proposed budget versus last year and to add any comments and make proposed changes (add new expenditure, amend spend up or down). To be resolved for approval and returned to the RFO by end of December

7) ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT

- a) To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report
- b) To note the latest allotment allocations, waiting list, letters sent and the allocation of any vacant plots
- c) To receive a plot report
- d) To move back into open session

8) ALLOTMENT TENNANCY RULES

Clarification on the treatment of items left on site by tenants following their departure and the legal wording for the tenancy agreement.

9) CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

10) DATE OF NEXT MEETING

To confirm the date of the next meeting