

BARROWBY PARISH COUNCIL

Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.gov.uk

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 8th December at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at **6.45pm**, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Claire Vink, Parish Clerk

Date: 3rd December 2025

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a. To receive declarations of members' interests in relation to agenda items.
- b. To consider requests for dispensations from members.

4. MINUTES

To resolve to accept the minutes of the Parish Council Meeting held on 10th November 2025. (Appendix A)

5. COMMITTEE MINUTES

- a. To note the minutes from the Finance Committee meeting 19th November (Appendix B)
- b. To note the minutes from the Buildings and Assets Committee 24th November and consider the new committee structure. (Appendix C)
 - i. To resolve to approve the Terms of Reference for The Buildings and Assets Committee (Appendix D)
 - ii. To resolve to approve the Terms of Reference for the Pavilion Users Working Group (Appendix E)

6. COOPTION OF PARISH COUNCILLORS

7. PLANNING

- a. To receive a verbal update on the Belvoir Ward Group of Parishes meeting 14th November.
- b. To receive a verbal update on the speculative planning in the parish and to resolve to approve any next steps

8. NEIGHBOURHOOD PLAN

To receive a verbal update on the Neighbourhood Plan

9. FINANCE

- a. To resolve to approve November bank reconciliations (Appendix F)
- b. To note the summary of receipts, precept, expenditure and surplus / deficit figure. (Appendix G)
- c. To note the income for November 2025 (Appendix H)
- d. To resolve to approve the payments list (Appendix I)
- e. To note that the final budget meeting by the finance committee will be on the 7th January with budget approval at the January PC meeting
- f. To resolve to approve the purchase of solar panels for the Allotments: Jackery Power at a cost of £1,299 + VAT

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10. REPORTS

- a. District & County Councillors – To receive a verbal update from local government representatives.
 - i. To receive an update on the Gate on Mill Row from Cllr Litchfield
- b. Health & Safety - To receive a verbal report on the recent play area checks.
 - i. To consider options for replacement of the spider on the Village Green
- c. Working Groups
 - i. To receive a verbal report from the Recreation and Green Space group and the Flower Group.
 - ii. To resolve to approve the following documents:
 - 1. Terms of Reference for RAGs (Appendix J)
 - 2. Terms of Reference for the Flower Group (Appendix K)
 - 3. Volunteer Agreement for RAGs (Appendix L)
 - 4. Volunteer Agreement for Flower Group (Appendix M)
 - 5. Risk Assessment for Flower Group (Appendix N)
 - 6. Risk Assessment Form for RAGs (Appendix O)
 - 7. Maintenance Plan Agreement with RAGs (Appendix P)
- d. Village Events:
 - i. To consider options for events in 2026:
 - 1. Covid 19 Day of Reflection – 8th March 2026
 - 2. 100 years of Queen Elizabeth II – April
- e. Combined Parish Partnership (CPP) Of Villages Along The A1 Corridor - To receive a verbal report.

11. CLERK'S REPORT

To note and receive updates on the Clerk's report and note delegated spending (Appendix Q)

12. VILLAGE INFRASTRUCTURE

- a. To receive a verbal update on the Old Butchers and to resolve to approve any next steps.
- b. To receive a verbal update on the RBL site and to consider a plan to empty the Coach House.

13. CORRESPONDENCE

- a. To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- b. To consider correspondence received and resolve to approve any next steps.
- c. To return to open session.

14. POLICIES

- a. Review and approve Volunteer Policy, Agreement and Risk Assessment Forms (Appendix R).
- b. Review and approve S137 policy and Training (Appendix S)

15. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

16. DATE OF THE NEXT MEETING

Monday 8th January 2025 at 6.45pm in the Reading Room for the Parish Council Meeting