

# BARROWBY PARISH COUNCIL


Tel: 07710 087124 Email: [clerk@barrowbyparishcouncil.gov.uk](mailto:clerk@barrowbyparishcouncil.gov.uk)

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 10<sup>th</sup> November at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at **6.45pm**, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Claire Vink, Parish Clerk

Date: 5<sup>th</sup> November 2025

## 1. WELCOME

Opening remarks by the Chairman

## 2. APOLOGIES

To receive apologies for absence

## 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a. To receive declarations of members' interests in relation to agenda items.
- b. To consider requests for dispensations from members.

## 4. MINUTES

To resolve to accept the minutes of the Parish Council Meeting held on 13<sup>th</sup> October 2025 and the EOM on the 5<sup>th</sup> November. (Appendix A)

## 5. FINANCE

- a. To resolve to approve October bank reconciliations (Appendix B)
- b. To note the summary of receipts, precept, expenditure and surplus / deficit figure. (Appendix C)
- c. To note the income for October 2025 (Appendix D)
- d. To resolve to approve the payments list (Appendix E)
- e. To note the Quarterly Finance Committee update. (Appendix F)
- f. To resolve to approve the amended Terms of Reference for the Finance Committee (Appendix G)
- g. To note the presentation by the RFO regarding clarification of spending process. (Appendix H)
- h. To resolve to approve the named bank signatories and authorised persons for the bank accounts.
- i. To review and resolve to approve the Direct Debit payments (Appendix I)
- j. To review and resolve the approved suppliers list and to consider awarding longer term contractors where appropriate. (Appendix I)
- k. To resolve to approve grass cutting contracts and work on the Lowfields as per report (Appendix J)
- l. To resolve to approve scribe online booking as a result of successful trial by RFO and Clerk. £219 set up with £23 per month thereafter.
- m. To resolve to approve use of Stripe for online booking payments whereby there will be a 1.5% fee plus 20p
- n. To resolve to approve payment of overtime for the Caretaker for additional hours covering Pavilion Cleaners.
- o. To resolve to approve the Grant Application by Barrowby Open Door for the families Christmas event. (Appendix K)

## 6. VILLAGE INFRASTRUCTURE

- a. To receive a verbal update on the site visit to the Old Butchers and to resolve to approve the next steps.
- b. To consider request from residents for a War memorial

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## 7. COMMUNITY ENGAGEMENT AND COMMUNICATION

- a. To consider opportunities for community engagement to build a body of evidence to be used in grant applications
- b. To consider opportunities for Volunteer engagement to enable jobs to be completed in the Parish.
- c. To consider different methods of communication by the Parish Council and groups within the Parish.

## 8. COMMITTEE MINUTES

- a. To note the minutes from the Finance Committee meeting 15<sup>th</sup> October (Appendix L)
- b. To resolve to approve the restructure of the Pavillion Committee into the Pavilion Users Group and the Buildings and Assets Committee. (Appendix M)

## 9. REPORTS

- a. District & County Councillors – To receive a verbal update from local government representatives.
  - i. To consider proposal by Cllr Leadenham regarding joint strategy subcommittee to act on behalf of the Belvoir Ward Group of Parishes in relation to planning and development. (Appendix N)
- b. Health & Safety - To receive a verbal report on the recent play area checks.
- c. Community Areas
  - i. To consider parking around the Village Green
  - ii. To consider Bins on the Lowfields
  - iii. To receive a verbal report from the Recreation and Green Space group.
  - iv. To receive a verbal report from the Flower group.
- d. Village Events:
  - i. To note that the Parish Council has a Yew Tree on the Church Path to decorate
  - ii. To note the requirements for other Christmas Decorations in the Village
- e. To note Internal Auditors Report and Assertion 10 compliance assessment. (Appendix O)
- f. Combined Parish Partnership (CPP) Of Villages Along The A1 Corridor - To receive a verbal report.

## 10. CLERK'S REPORT

To note and receive updates on the Clerk's report and note delegated spending (Appendix P)

## 11. PLANNING

- a. To note the result of the Parish Poll (Appendix Q)
- b. To receive a verbal update from the EOM
  - i. To resolve to approve membership to the CPRE (Campaign to Protect Rural England) £60pa
  - ii. To consider funding for Planning Consultant and technical advisors.
- c. To receive a verbal update on any other planning issues in the Parish
  - i. To note statement made by Taylor Wimpy (Appendix R)

## 12. NEIGHBOURHOOD PLAN

To receive a verbal update on the Neighbourhood Plan.

## 13. FUTURE MEETING DATES

To resolve to approve the meeting dates for the Parish Council Meetings in 2026 (Appendix S)

## 14. POLICIES

- a. Review and approve Section 137 policy ((Appendix T)
- b. Review and approve Training policy (Appendix U)

## 15. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

## 16. DATE OF THE NEXT MEETING

Monday 10<sup>th</sup> November 2025 at 6.45pm in the Reading Room for the Parish Council Meeting