

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING will be held at the Sports Pavilion on Tuesday 1st October 2024 at 6.00 pm.

All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed:



Clerk to the Council.

Date: Friday 20th September 2024

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Staffing Committee Meeting held on 16th July 2024 and note that all actions have been completed.
5. **STAFFING MATTERS.**
 - 5.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
 - 5.2 To discuss the outcomes of the recent interviews for the Clerk role and resolve to approve the recommendation to Parish Council of the successful applicant and that the Clerk will write to the unsuccessful applicants.
 - 5.3 To resolve to approve the contents of the new Clerk and new RFO's contracts.
 - 5.4 To review the pay scales of all employees and resolve to approve any increments.
 - 5.5 To move back into public session.
6. **DATE FOR NEXT MEETING.**
 - 6.1 TBC.