

BARROWBY PARISH COUNCIL

Mr C Billing, RFO

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MINUTES OF THE BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING HELD AT THE READING ROOM ON WEDNESDAY 15th October 2025

MEETING OPENED: 6.30pm

1. WELCOME REMARKS BY THE CHAIRMAN (25/009)

- 1.1. Councillor Whittington welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Brown, Eaton and Durand, Mr C Billing RFO.

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN (25/010)

- 2.1. Councillor Lees was unable to join.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/031) (25/011)

- 3.1. None Received.

4. APPROVAL OF MINUTES (25/012)

- 4.1. It was **Resolved** to approve the minutes of the previous meeting held on 9th July 2025.

5. QUARTER 2 REPORT (25/013)

- 5.1. It was **Noted** that the budget at the end of Q2 was on track, however this was due to a reduction in both income and expenditure. In line with the original budget this will lead to a reduction of £6,000 in general reserves at year end.
- 5.2. It was **Noted** that an additional unbudgeted cost of c.£1,500 would be incurred by the upcoming parish poll.
- 5.3. It was **Noted** that a cost of c.£2,000 would be incurred to consecrate further elements of the burial ground and the **RFO** was asked to liaise with the clerk to understand the process for consecration and which parts of the field were to be included. With the aim of minimising future expenditure and understanding timings.
- 5.4. It was **resolved** that the RFO draft a letter to SKDC to understand if the £32,600 Section 106 payment was ever received for the development of Morris Road and if those funds would be allocated to BPC.

6. APPROVAL OF CHANGES TO FINANCE COMMITTEE TERMS OF REFERENCE (25/014)

- 6.1. It was **Resolved to Approve** the amended Finance Committee Terms of Reference and to place on the agenda of the November Parish Council meeting for adoption.

7. REVIEW PROPOSED BUDGET PROCESS FOR FINANCIAL YEAR 26/27 (25/015)

- 7.1. The proposed timeline for preparation of the 26/27 budget and precept was **Noted** with the addition of a potential additional review meeting in early December to confirm the budget proposal if required.

8. REVIEW PROPOSED BUDGET FOR NON-COMMITTEE COST CENTRES (25/016)

- 8.1. First draft budget was **Noted** by the committee, with additional feedback to be provided to the RFO by the end of October.
- 8.2. It was **Resolved** for the **RFO** to request the assistant clerk to ask SKDC to provide a quote for grass cutting services in the parish, alongside current suppliers.
- 8.3. It was **Resolved** for councillors **Eaton** and **Durand** to review IT service provision with the aim of ensuring best value.
- 8.4. It was **Resolved** for the **RFO** to contact Phil Cupid to understand any addition costs to be incurred next year for the adoption of the neighbourhood plan including the funding of the local referendum.

9. RF HEARING KIT (25/017)

9.1. It was **Noted** that an amended proposal had been received from the suppliers at a cost of c. £1,300. This was not included in this year's budget and it would be included in a list of projects for further consideration.

10. DATE OF NEXT MEETING

Next Meeting Wednesday 19th November at 6.00pm. Reading Room Barrowby.