


BARROWBY PARISH COUNCIL

Parish Clerk : 7710 087124 clerk@barrowbyparishcouncil.gov.uk

Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING will be held at the Reading Room, Church Street on Monday 29th September 2025 at 10.00 am.

All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed:  Claire Vink, Parish Clerk

Date: 23rd September 2025

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a. To receive declarations of members' interests in relation to agenda items.
- b. To consider requests for dispensations from members.

4. MINUTES

To resolve to approve the minutes of the Staffing Committee held on 16th June 2025 and note all actions have been completed

5. STAFFING MATTERS

- a. To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- b. To resolve to approve the amendments to staff contracts
- c. To resolve to approve changes to Christmas holiday leave requirements
- d. To resolve to approve the payment of overtime to the Litter Picker to remove leaves and tidy where appropriate

6. STAFFING BUDGET

- a. To resolve to approve the priorities for Staffing
- b. To review the proposed budget versus last year and to add any comments and make proposed changes (add new expenditure, amend spend up or down). To be resolved for approval and returned to the RFO by end of October

7. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS

To allow councillors to highlight matters to be considered for inclusion on a future agenda. No discussion on the content of the topics will take place.

8. DATE FOR NEXT MEETING

TBC