

BARROWBY PARISH COUNCIL

Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.gov.uk

Application to Erect, Replace, Repair or Amend a Memorial in Barrowby Burial Ground

This application is to be completed and **signed by the owner of the Grant of Exclusive Right of Burial and the Memorial Mason** for every kind of work proposed to be carried out in relation to a memorial at Barrowby Burial Ground. The approval of the Burial Authority is essential before the Memorial Mason is instructed, and once given, the Memorial Mason can carry out the authorised work, to either remove an existing memorial or install a new one on the date requested.

Please note that following an interment a memorial cannot be erected on a grave in less than six calendar months from the date of burial and, in the case of cremation, a memorial plaque cannot be laid in less than three calendar months after the interment of remains of the deceased.

PART 1 Grant Owner to complete

Name of Deceased:

Grave number: Date of Interment: Funeral Director:

I, (please enter name in full) as
lawful owner of the Grant of Exclusive Right of Burial* / Executor of Will* (please delete as appropriate)

Request that: (please enter the name, address and telephone number of the Memorial Mason who will be engaged by you for work on the memorial)

.....be permitted to carry out the work as detailed overleaf. I have instructed the Memorial Mason to comply with BS8415 and to use an industry approved anchor system. I understand that the memorial remains my property and, as owner of The Grant of Exclusive Right of Burial, I am responsible for always keeping the memorial in a good state of repair and to meet any current and future Health and Safety Regulations or rules that might be applied by either national legislation or Barrowby Parish Council. I understand that should I fail to do so, the memorial may be laid flat/removed without prior notice. I agree to allow Barrowby Parish Council to carry out random testing of memorials to National Association of Memorial Masons standards (or any other relevant Health and Safety standards pertinent at the time) to ensure that I am complying with my obligations as owner of the Grant of Exclusive Rights of Burial of the above grave/plot. If the memorial is found to be in an unsafe condition at any time, I accept that the memorial will be laid flat/removed and that I will be responsible for the cost of removal and renovation/repair cost if I choose to have the memorial reinstated. I will ensure that I notify the Clerk to the Parish Council, in writing, of any change of address to enable him/her to notify me of any changes in the rules or regulations that may affect the grave or memorial. I understand that it is my sole responsibility to notify Barrowby Parish Council of any changes in my details or circumstances.

Signed Date:

Address:

.....

Telephone No: Email address:

Part 2 to be completed by the Memorial Mason who will be erecting a memorial or carrying out the work, of any kind, on a memorial in Barrowby Burial Ground.

Description of Work: (please delete as appropriate and provide details)

- Erection of Headstone (please list style of memorial)
- Placing of a cremation plaque
- Removal for an Additional Inscription followed by reinstatement
- Removal and reinstatement for the purposes of repair work
- Removal and reinstatement following cleaning of memorial

Please note that all work done on memorials must comply with BS8415 and NAMMS or BRAMMS standards. This applies to all newly erected memorials and the reinstatement of existing memorials that have been removed for additional inscriptions. An industry approved anchor system must be used even when the memorial was not erected to these standards when originally erected. Please supply details of the memorial including size, materials and any inscription.

(Please include a drawing below)

Dimensions: Material:

Colour:

I confirm that:

- The memorial has been manufactured and will be erected to the current professional minimum National Association of Accredited Memorial Mason standards as laid down in BS8415. In the case of headstones this will include a NAMM or BRAMM (industry) approved anchor system.
- All work carried out on a memorial (e.g. removal for additional inscription or to other repair work) will meet current minimum NAMM or BRAMM standards (BS8415) and in case of a headstone will include a NAMM or BRAMM (industry) approved anchor system.
- I understand that all work carried out in Barrowby Burial Ground will be by appointment only and that at least twenty-four hours' notice has to be given before the intended commencement of work. I will request an appointment at the time to erect the memorial giving at least twenty-four hours' notice.
- I understand that a representative of Barrowby Burial Authority may verify that BS8415 has been adhered to during the completion of the work being undertaken.
- I have explained to the owner of the Exclusive Right of Burial that the memorial remains their property and that they are responsible for always keeping it in good and safe condition to current industry and general Health and Safety standards.
- I have advised the owner to consider the benefit of insuring the memorial against accidental damage and vandalism.

Signed Date:

Name: Memorial Mason

Name, Address and contact details of any company requested:

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