

BARROWBY PARISH COUNCIL

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Dear Councillor

I hereby give you notice that a **BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING** will be held at the Reading Room on Friday 10th January 2025 at 2.15 pm.

All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed:



Acting Clerk to the Council.

Date: Monday 6th January 2025

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's minutes of the Staffing Committee Meeting held on 21st October 2024 and to receive an update on actions.
5. **STAFFING MATTERS.**
 - 5.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
 - 5.2 To **RESOLVE** to approve overtime claims received from staff.
 - 5.3 To note the contents of the RFO contract and a draft new Clerk contract.
 - 5.4 To receive an update on the latest position regarding a new Clerk and to discuss and **RESOLVE** to approve the appointment of a temporary Locum Clerk and the recruitment of a new permanent Clerk.
 - 5.5 To move back into public session.
6. **DATE FOR NEXT MEETING.**
 - 6.1 TBC.