

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING will be held at the Sports Pavilion on Tuesday 30th August 2022 at 7.00pm.

All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed:

J Moss

Clerk to the Council.

Date: Tuesday 23rd August 2022

1. **ELECTION OF A CHAIRMAN**
2. **WELCOME REMARKS BY THE CHAIRMAN.**
3. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
4. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 4.1 To receive declarations of Members' interests in relation to agenda items.
5. **APPROVAL OF MINUTES.**
 - 5.1 To resolve to accept the Clerk's notes of the Staffing Committee Meeting held on 12 April 2022 and note that all actions have been completed.
6. **STAFFING MATTERS**
 - 6.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding staff hours, pay, appraisals and annual leave.
 - 6.2 To receive an update on the progress of the Assistant Clerk.
 - 6.3 To review current staff contracts and update on other employment.
7. **STAFF HOLIDAYS.**
 - 7.1 To receive an update on staff annual leave.
8. **CLOSED SESSION**
 - 8.1 To resolve to approve to move back to public session.
9. **DATE FOR NEXT MEETING.**
 - 9.1 TBA.