

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING

Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING will be held via Zoom video conferencing (<https://us02web.zoom.us/j/86765134799>) on Wednesday 21st October 2020 at 7.30pm. All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.



Signed:

Clerk to the Council.

Date: Friday 16th October 2020

1. **WELCOME REMARKS BY THE CHAIR.**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Staffing Committee Meetings held in July and October 2020.
5. **STAFFING MATTERS.**
 - 5.1 To resolve to move into closed session, in accordance with the Public Bodies Act 1960.
 - 5.2 To agree the appointment arrangements for the replacement Clerk:
 - A) The selection criteria
 - B) The shortlisting arrangements
 - C) Appointing a selection panel
 - D) Interview dates and times
 - E) Handover and training arrangements
 - F) Salary Scale
6. **DATE FOR NEXT MEETING.**
 - 6.1 To be arranged.