

# BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO  
Cherwell Cottage, Main St, Gunby, Grantham, NG33 5LF  
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

## BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING

Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL STAFFING COMMITTEE MEETING will be held via Zoom video conferencing (<https://us02web.zoom.us/j/86540507418>) on Monday 27<sup>th</sup> July at 7.30pm. All members of the Parish Council Staffing Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.



Signed:

Clerk to the Council.

Date: Wednesday 22<sup>nd</sup> July 2020

1. **ELECTION OF CHAIRMAN.**
2. **WELCOME REMARKS BY CHAIRMAN.**
3. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
4. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
  - 4.1 To receive declarations of Members' interests in relation to agenda items.
5. **APPROVAL OF MINUTES.**
  - 5.1 To resolve to accept the Clerk's notes of the Staffing Committee Meeting held in January 2020.
6. **STAFFING MATTERS.**
  - 6.1 To resolve to move into closed session, in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding staff contracts.
  - 6.2 To note the resignation of a Caretaker and the appointment of a replacement Caretaker.
  - 6.3 To discuss the current and future impact of COVID-19 on employees.
  - 6.4 To agree 20/21 pay awards to be backdated to April 20 in line with LALC guidance.
  - 6.5 To make arrangement for appraisals to take place.
7. **ANNUAL LEAVE.**
  - 7.1 To receive an update on staff annual leave.
8. **DATE FOR NEXT MEETING.**
  - 8.1 TBA – October 2020.