

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, Nottingham NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

MINUTES OF THE BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING HELD ON MONDAY 4th APRIL 2022 AT THE SPORTS PAVILION, BARROWBY.

There were no members of the public present.

MEETING OPENED: 7.08pm

1. WELCOME REMARKS BY THE CHAIRMAN (21/037)

- 1.1 Councillor Lees welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Cupit, Eaton, Inglis, Lees, and Mrs Moss, the Clerk & RFO.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/038)

- 2.1 Apologies were received and accepted for Councillor Whittington.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/039)

- 3.1 None received.

4. APPROVAL OF MINUTES (21/040)

- 4.1 Following a proposal by Councillor Cupit, seconded by Councillor Inglis, members resolved to approve the minutes of the previous meeting held on 6th December 2021. The minutes will be signed by the chairman.
- 4.2 Members noted that all actions have been completed.

5. INTERNAL AUDIT REPORT (21/041)

- 5.1 Members reviewed the Internal Audit report completed in January 2022.

6. SCHEME OF DELEGATION POLICY (21/042)

- 6.1 Members noted that the Parish Council has approved a Scheme of Delegation Policy as recommended by the Internal Auditor.

7. REVIEW OF FINANCIAL REGULATIONS (21/043)

- 7.1 Members reviewed the Financial Regulations and suggested minor amendments.
Action: Clerk to update the Financial Regulations and email to Committee members for approval.

8. END OF YEAR FINANCES (21/044)

- 8.1 Members reviewed the end of year finances.
Action: Clerk to compare actual expenditure to budget heads and adjust where required.
Action: Clerk to add to next Agenda a quarterly review of budget and expenditure.

9. LIST OF REGULAR PAYMENTS (21/045)

- 9.1 Following a proposal by Councillor Inglis, seconded by Councillor Eaton, members resolved to approve the list of regular payments.

10. BUDGET FOR PLATINUM JUBILEE (21/046)

- 10.1 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve an increase in the budget for the village events being held for the Platinum Jubilee to £5k.

11. DATE OF NEXT MEETING (21/047)

- 11.1 Monday 18th July 2022 at 7.30pm at the Reading Room.
The Chairman closed the meeting at 9.03pm.