

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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MINUTES OF THE BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING HELD ON THURSDAY 29th OCTOBER 2020 VIA ZOOM.

MEETING OPENED: 7.00pm

1. ELECTION OF CHAIRMAN (20/001)

- 1.1 Following a proposal by Councillor Cupit, seconded by Councillor Inglis, members resolved to appoint Councillor Lees as Chairman. Councillor Lees accepted.

Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to co-opt Councillor Eaton to the committee. Councillor Eaton accepted.

The Chairman, Councillor Lees welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Cupit, Inglis, Whittington, Eaton and Mrs Heyward, the Clerk & RFO.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (20/002)

- 2.1 None.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/003)

- 3.1 Declaration of Interests and Requests for Dispensation
There were no declarations of interest. It was noted that members have existing dispensations when discussing the precept as residents in the village.

4. APPROVAL OF MINUTES (20/004)

- 4.1 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve the minutes of the previous meeting held in January 2020. The minutes were later signed by the chairman of the meeting.

Action: The Clerk to arrange an appraisal of the Biffa Waste contract.

5. AUDIT (20/005)

- 5.1 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to accept the findings and conclusion of the 19/20 external audit.

Action: The Clerk to arrange the appropriate notices by 30th November.

- 5.2 Following a proposal by Councillor Cupit, seconded by Councillor Inglis, members resolved to appoint Terry Brown as internal auditor.

6. REVIEW OF 19/20 BUDGET (20/006)

- 6.1 Members reviewed and noted the 20/21 budget to date agreeing that given the loss of income due to lockdown the overall budget looks healthy.

Action: The Clerk to review the waste management contract.

7. CONSIDERATIONS FOR 21/22 BUDGET (20/007)

- 7.1 The Pavilion Busines Plan was noted and praised by Councillor Cupit.

The Clerk reported the latest communication from PWLB outlining their requirements in order to

grant an extension on the existing loan.

It was agreed for the Clerk to prepare a draft of the 21/22 budget as follows:

- Rental income should be budgeted on a worst case scenario.
- Expenditure should be altered where possible in line with hiring demand.
- No loan payments should be included in the budget.
- For the Pavilion budget to be separated into capital and revenue expenditure.

It was proposed that 50% of any necessary rise in 'standard operating' precept occurring from the loss of income could be met from Council reserves. This will need to be considered by full Council in December.

It was proposed that the extra £15,278 in precept raised in 20/21, which has not been used for loan repayments, be ringfenced in reserves for future loan repayments should the purchase of land for a community facility become a reality. If this proposal is agreed by full Council at the December budget meeting, the committee proposes transparent communication to parishioners.

Action: The Clerk to add to the November agenda: agreement from members regarding the principle of a new community facility and £500 towards legal fees regarding the RBL site.

Action: The Clerk to prepare a draft 21/22 budget in line with discussions.

Action: The Clerk to confirm the 'profit/loss' from the Pavilion for the last few years as well as the exact amount transferred into Council reserves from the former Pavilion account.

8. FINANCIAL PLAN (20/008)

- 8.1 Members agreed that the only current long term project is the potential building of a community facility.

9. DATE OF NEXT MEETING (19/029)

- 9.1 19th November at 7.00pm.

The Chairman closed the meeting at 8.45pm.