

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, Nottingham, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING at 5.30pm to be held at the **Reading Room** on Tuesday 28th September 2021 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Finance Committee meeting will be preceded by a public forum commencing at 5.15pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Committee members. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

This will be a 'COVID safe' meeting. Please use hand sanitiser as provided and wear a mask when entering, walking around, and leaving the building. Social distancing guidelines apply to all areas.

Signed



Clerk to the Council.

Date: Thursday 16th September 2021

1. WELCOME REMARKS BY THE CHAIRMAN

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011

- 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.

4. APPROVAL OF MINUTES AND ACTIONS

- 4.1 To resolve to approve the Clerk's minutes of the last meeting of the Finance Committee meeting on 10th May 2021.
- 4.2 To note that all actions have been completed.

5. CURRENT FINANCE POSITION

- 5.1 Clerk to provide an update on current finances including hire bookings.

6. AUDIT ARRANGEMENTS

- 6.1 To note the conclusion of the 20/21 external audit.
- 6.2 To consider and agree the appointment of an internal auditor for 21/22 via LALC.

7. FINANCIAL REPORTS ON SCRIBE

- 7.1 To receive a report from the Clerk on how Scribe is working so far.
- 7.2 To review the financial reports available on Scribe and their usefulness to Councillors.

8. DATE OF NEXT MEETING

- 8.1 Tuesday 19th October at 5.30pm at the Reading Room.