


# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING at 7pm to be held at the Reading Room on Monday 10<sup>th</sup> May 2021 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed  Clerk to the Council. Date: Wednesday 5<sup>th</sup> May 2021

1. **ELECTION OF A CHAIRMAN**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
  - 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
4. **APPROVAL OF MINUTES**
  - 4.1 To resolve to approve the Clerk's minutes of the last meeting of the Finance Committee meeting on 28<sup>th</sup> January 2021.
5. **INTERNAL AUDIT**
  - 5.1 To consider the recommendations from the Internal Audit report.
6. **RESERVES POLICY**
  - 6.1 To consider the draft Reserves Policy document for approval by the Parish Council.
7. **ANNUAL RETURN**
  - 7.1 To review the draft Annual Return as prepared by the Clerk.
8. **FINANCIAL REPORTS ON SCRIBE**
  - 8.1 To receive a report from the Clerk on how Scribe is working so far.
  - 8.2 To receive an overview of financial reports available on Scribe and to recommend to full Council which ones would be most beneficial to be presented at monthly Parish Council meetings.
9. **SECTION 137 BUDGET**
  - 9.1 To consider adding a budget for S137 expenditure.
10. **DATE OF NEXT MEETING**
  - 10.1 To note that in future, Finance Committee meetings will be made available for the public to attend.
  - 10.2 TBC.