

# BARROWBY PARISH COUNCIL


Mrs J Moss, Clerk and RFO  
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## BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL FINANCE COMMITTEE MEETING at 7pm to be held via Zoom:

Meeting ID: 834 1692 4859  
Passcode: 710123

on Thursday 28<sup>th</sup> January 2021 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed  Clerk to the Council. Date: Friday 22<sup>nd</sup> January 2021

1. **WELCOME REMARKS BY THE CHAIRMAN**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
  - 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
4. **APPROVAL OF MINUTES**
  - 4.1 To resolve to approve the Clerk's notes of the last meeting of the Finance Committee meeting on 18<sup>th</sup> November 2020.
5. **AUDIT ARRANGEMENTS**
  - 5.1 To agree the appointment of Terry Brown as internal auditor for 21/22.
6. **NEW ACCOUNTING PACKAGE**
  - 6.1 To agree to subscribe to the Scribe Accounts software package from 1<sup>st</sup> April 2021 to replace the existing finance Excel spreadsheet.
7. **ARTICLE FOR BARROWBY NEWSLETTER**
  - 7.1 To consider the draft wording of the article on the 2021/22 Precept and recommend the final draft to the Parish Council in order for it to be published in the Barrowby Newsletter.
8. **CHANGE TO AUTHORISING INVOICES**
  - 8.1 To consider and recommend to the Parish Council that monthly invoices do not have to be signed by 2 Parish Councillors.
9. **DATE OF NEXT MEETING**
  - 9.1 TBC.