

# BARROWBY PARISH COUNCIL

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## **Minutes of the Barrowby Allotment Committee Meeting held on Monday 21st March 2022 at the Reading Room, Barrowby at 7.30pm**

There were 3 members of the public present. The meeting started at 6.55pm.

### **1. ELECTION OF A CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (22/001)**

- 1.1 Councillor Roberts nominated Mr Cherry as a candidate for Chairman, which was seconded by Mr Pcola. There were no other candidates, and the motion was agreed by the Committee. The Chair duly completed and signed his declaration of acceptance of office, which was later signed by the Clerk.

### **2. ELECTION OF A VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (22/002)**

- 2.1 Mr Cherry nominated Ms Fisher as a candidate for Vice-Chairman, which was seconded by Mr King. There were no other candidates, and the motion was agreed by the Committee. The Vice-Chair duly completed and signed her declaration of acceptance of office, which was later signed by the Clerk.

### **3. ELECTION OF MEMBERS OF THE COMMITTEE AND DECLARATION OF ACCEPTANCE OF OFFICE (22/003)**

- 3.1 Mr Cherry nominated the remaining members of the Committee which was seconded by Ms Fisher and the motion was agreed. Declarations of acceptance of office were duly signed.

### **4. WELCOME REMARKS (22/004)**

- 4.1 The Chairman welcomed members to the meeting. Those in attendance were: Ms. Fisher, Mr King, Mrs King, Mr Lightfoot, Ms. Markham, Councillor Mc-Connell-Good, Mr Pcola and Councillor Roberts.

### **5. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/005)**

- 5.1 There were no absences.

### **6. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/006)**

- 6.1 None received.

### **7. SITE REPORT (22/007)**

- 7.1 Mr King provided a site report.
- a windsock has been erected to help with identifying wind direction for bonfires.
  - an owl box has been purchased by the Barrowby Gardener's Association (BGA) and will be put up soon.
  - the new gate has been ordered and paid for.
  - wire is being fixed to the top of the wooden boundary fence between the allotments and the paddock.
  - members are keeping a log of time spent on maintenance to help when applying for future grants.
- 7.2 Members discussed the ownership boundary fence between Chilvers Close and the Allotment site which is deteriorating and could be a security issue in the future.

**Action: Clerk to look at documents held by Parish Council to help identify legal owner of the boundary fence.**

**8. FINANCES (22/008)**

- 8.1 Members noted the 2021/22 allocated budget and the actual expenditure to date.
- 8.2 Following a proposal by Mr Cherry, seconded by Mr Pcola, members resolved to approve the purchase of concrete and other sundries for the new allotment gate.

**Action: Clerk to email blank expenses sheet for members' use.**

**9. BUSINESS PLAN TRACKING (22/009)**

- 9.1 Members reviewed the Business Plan and following a proposal by Mr Cherry, seconded by Mr Pcola, members resolved to approve that the speed bumps on the roadway, the boundary works and the purchase of equipment to maintain the boundary hedge are progressed.

**10. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST (22/010)**

- 10.1 Members resolved to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.
- 10.2 Members noted the latest allotment allocations.
- 10.3 Members discussed plot inspections and resolve to approve actions to be taken to follow up any issues.
- 10.4 Members noted the order of potential allocations from the current waiting list.

**11. DATE OF NEXT MEETING (22/011)**

- 11.1 Monday 20<sup>th</sup> June 2022 at 7.30pm at the Reading Room.

The meeting closed at 8.28pm.