

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Allotment Committee Meeting held on Monday 3rd October 2022 at the Reading Room, Barrowby

PUBLIC FORUM (7.15pm): There were no members of the public present.

Following a proposal by Ms Markham and seconded by Mr Lightfoot, it was agreed to commence the meeting ahead of 7.30pm.

MEETING OPENED: 7.27pm

1. WELCOME REMARKS (22/022)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance were Mr Cherry, Mr Chapman, Mr King, Mrs King, Mr Lightfoot, Ms. Markham and Councillor Mc-Connell-Good.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/023)

- 2.1 Mr Pcola was absent due to illness.

3. ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (22/024)

- 3.1 Following a proposal by Mr Cherry, seconded by Ms Markham, it was resolved to appoint Andy Chapman as a member of the Committee and to the role of Vice-Chairman.

4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/025)

- 4.1 None received.

5. APPROVAL OF MINUTES (22/026)

- 5.1 Following a proposal by Mr Lightfoot, seconded by Ms Markham it was resolved to approve the Clerk's minutes of the Allotment Committee Meeting held on 20th June 2022. There was one abstention.

6. SITE REPORT (22/027)

- 6.1 Mr King provided a site report:
- A new lock has been purchased for the main gate.
 - The Heras fencing has been put up and the old gate has been used for the Pony Paddock to make it more secure.
 - Two speed bumps have been put in and there is one more to do. They appear to be slowing down the traffic.
 - There is a discrepancy regarding the boundary made by a resident. From maps provided by the Clerk the boundary runs from the north side of the pumping station in a straight line so the fence is on the boundary. The concrete posts on the Allotment side were erected by the Parish Council some years ago when that area was the car park. There is also no right of way of access from/to neighbouring properties onto the Allotments. Mr Cherry proposed that a letter will be sent in response to the email received and Mrs King will send it out. Mr Lightfoot seconded the proposal and all were in agreement.
- 6.2 Members received an update on repairs to the boundary fence between Chilvers Close and the Allotment site.
- Action: Clerk to keep chasing Longhurst Housing Association.**

7. FINANCES (22/028)

- 7.1 Members noted the 2022/23 allocated budget and the actual expenditure to date. It was noted that the Water rates has jumped significantly but this is because of the high temperatures in the Summer and little rainfall.

8. BUSINESS PLAN TRACKING (22/029)

- 8.1 Members reviewed the Business Plan:
- Hedge cutting equipment will be bought when BGA have bought a more secure shed.
 - Training unlikely to go ahead now.
 - There is budget available for the roadway maintenance to be completed.
- Action: Mr Cherry will let the Clerk have a draft Business Plan with costs for 2023/24 by 18th October.**

9. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST (22/030)

- 9.1 Members resolved to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.
- 9.2 Members noted the latest allotment allocations.
The meeting came out of closed session.
- 9.3 Following a proposal by Mr Cherry, and seconded by Mr Lightfoot, members approved the date of notification of giving up a plot from 15th November to 31st December.
- 9.4 Following a proposal by Mr Cherry, seconded by Ms McConnell-Good, members resolved to approve the appeals process should be amended to include a section relating to a time period within which the plot holder should send in an appeal.
- Action: Mrs King to add a paragraph to the current appeals process and send to the Clerk.**

10. ISSUES RAISED BY BGA MEMBERS (22/031)

- 10.1 There were no issues raised by BGA members.

11. DATE OF NEXT MEETING (22/032)

- 11.1 Monday 16th January 2023 at 7.15pm at the Reading Room.

The meeting closed at 8.17pm.