

# BARROWBY PARISH COUNCIL

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## Minutes of the Barrowby Allotment Committee Meeting held on Monday 3<sup>rd</sup> July 2023 at the Reading Room, Barrowby

PUBLIC FORUM (7.15pm): There were no members of the public present.

Following a proposal by Mark Cherry, seconded by Councillor McConnell-Good, members resolved to suspend Standing Orders and open the meeting ahead of the scheduled time.

MEETING OPENED: 7.23pm

### 1. WELCOME REMARKS (23/001)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance were Mr Chapman, Mr Cherry, Mr King, Mrs King, Ms. Markham, Councillors Marriott and Mc-Connell-Good and Mr Pcola.

### 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (23/002)

- 2.1 Apologies were received and accepted from Mr Lightfoot.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/003)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (23/004)

- 4.1 It was **RESOLVED** to approve the Clerk's minutes of the Allotment Committee Meeting held on 20<sup>th</sup> March, and it was noted that all actions have been completed.

### 5. SITE REPORT (23/005)

- 5.1 Mr King provided a site report:
- An owl box is now in place.
  - The boundary fence work is complete.
  - There is one speed ramp still to do but work has been hindered by potholes.
  - Trellis has now been erected around the new container.
  - Working parties have painted the new toilet, bought gravel and mesh for the base, and the toilet will be erected soon.
  - There was a recent incident when a member of the public climbed over the gate into the Allotments by standing on the hinges. Metal sheeting has now been put over the hinges and will be painted.
  - The water tap from the Pony Paddock has been moved into the Allotment area but can easily be moved back if required in the future.

### 6. FINANCES (23/006)

- 6.1 Members noted the 2023/24 allocated budget and actual expenditure to date.

### 7. BUSINESS PLAN (23/007)

- 7.1 The Business Plan was reviewed and is on schedule.

### 8. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST (23/008)

- 8.1 Members resolved to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, plot report and

waiting list.

- 8.2 Members noted the latest allotment allocations and waiting list. A plot inspection took place recently and letters have been sent to 2 plotholders. It was agreed that a 4ft x 9ft shed and 6ft x 8ft greenhouse can be erected on one plot. The Secretary will remind plotholders of the rules in the next newsletter. There will be a social event on 19<sup>th</sup> August at the Allotments for associate members and plotholders.
- 8.3 Members received a report regarding the non-return of a key from an ex-plot holder which causes security issues.  
**Action: Clerk to contact the ex-plot holder to ask them to return the key as soon as possible.**  
The meeting came out of closed session.
- 8.4 The Pony Paddock project was discussed and it was agreed that to enable a grant to be applied for quotes for the fencing of the whole site and groundwork required should be obtained first so that a ballpark figure is known of how much the costs might be.  
**Action: Mr Pcola will obtain quotes for fencing and groundworks and the Clerk will start to look at what grants may be available.**
- 8.5 Members discussed and it was **RESOLVED** to approve the amended wording for the usage of water at the site. The rules will be updated with the new wording and they will be circulated by email and printed in the newsletter.
- 8.6 A complaint against a plot holder was discussed and could not be accepted as the plot holder was not on site at the time of the alleged incident.

## **9. ISSUES RAISED BY BGA MEMBERS (23/009)**

- 9.1 There were no issues raised by BGA members.

## **10. DATE OF NEXT MEETING (23/010)**

- 11.1 Monday 16<sup>th</sup> October 2023 at 7.15pm at the Reading Room.

The meeting closed at 8.40pm.