

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Minutes of the Barrowby Allotment Committee Meeting held on Monday 16th January 2023 at the Reading Room, Barrowby

PUBLIC FORUM (7.15pm): There were no members of the public present.

MEETING OPENED: 7.30pm

1. WELCOME REMARKS (22/033)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance were Mr Cherry, Mr King, Mrs King, Mr Lightfoot, Ms. Markham and Councillor Mc-Connell-Good. Councillor Cupit attended in an ex-officio capacity. Mr Pcola attended the meeting from 8.10pm.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/034)

- 2.1 Apologies were received and accepted from Mr Chapman.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/035)

- 3.1 None received.

4. APPROVAL OF MINUTES (22/036)

- 4.1 Following a proposal by Mrs King, seconded by Mr Lightfoot it was resolved to approve the Clerk's minutes of the Allotment Committee Meeting held on 3rd October, and it was noted that all actions have been completed.

5. SITE REPORT (22/037)

- 5.1 Mr King provided a site report:
- There is one speed ramp still to do but work has been hindered by the weather.
 - Stone for the potholes in the roadway has been delivered.
 - Mr Lightfoot has completed the annual boundary inspection. There are a few minor repairs to do.
 - The new container is proving very useful for shelter during bad weather and is much more secure for storing tools etc.

6. FINANCES (22/038)

- 6.1 Members noted the 2022/23 allocated budget and the actual expenditure to date.

7. BUSINESS PLAN TRACKING (22/039)

- 7.1 Members reviewed the 2022/23 Business Plan:
- Hedge cutting equipment has been purchased.
 - Training unlikely to go ahead now.
 - There is budget available for a toilet to be purchased. As this is not on the current Business Plan and the cost will be more than £1000 three quote and Parish Council approval is required.
Action: Three quotes will be obtained and sent to the Clerk by 3rd February.
- 7.2 Following a proposal by Mr Lightfoot, seconded by Mr King, members resolved to approve the 2023/24 Business Plan and to recommend adoption by the Parish Council.

8. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST (22/040)

- 8.1 Members resolved to move into closed session in accordance with the Public Bodies Act 1960, due

to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.

- 8.2 Members noted the latest allotment allocations. No plot inspection has taken place recently due to the bad weather and it was noted that the new boundary fence has been put in place by Longhurst Housing Association. Mrs King thanked the Clerk for her help and support.
The meeting came out of closed session.

- 8.3 Plot rental charges have been reviewed and new charges will take effect from 1st April 2023.

- 8.4 Changes to the Pony Paddock were discussed and a working party consisting of Mr Cherry, Mr Lightfoot, Mr King and Councillor McConnell-Good will meet to put together a business plan with costings to put before Parish Council for approval.

9. UPDATE TO TENANCY AGREEMENT (22/041)

- 9.1 Following a proposal by Mr Cherry, seconded by Mr Lightfoot, members resolved to approve the wording of the updated Tenancy Agreement.

10. ISSUES RAISED BY BGA MEMBERS (22/042)

- 10.1 There were no issues raised by BGA members.

11. DATE OF NEXT MEETING (22/043)

- 11.1 Monday 20th March 2023 at 7.15pm at the Reading Room.

The meeting closed at 8.21pm.