

# BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT  
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

## Minutes of the Barrowby Allotment Committee Meeting held on Monday 23<sup>rd</sup> October 2023 at the Reading Room, Barrowby

PUBLIC FORUM (7.15pm): There were three members of the public present.

Following a proposal by Mark Cherry, seconded by Mr Pcola, members resolved to suspend Standing Orders and open the meeting ahead of the scheduled time.

MEETING OPENED: 7.25pm

### 1. WELCOME REMARKS (23/011)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance were Mr Chapman, Mr Cherry, Mr King, Mrs King, Ms. Markham, Councillors Marriott and Mc-Connell-Good and Mr Pcola.

### 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (23/012)

- 2.1 Apologies were received and accepted from Mr Lightfoot.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/013)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (23/014)

- 4.1 It was **RESOLVED** to approve the Clerk's minutes of the Allotment Committee Meeting held on 3<sup>rd</sup> July and it was noted that all actions have been completed.

### 5. SITE REPORT (23/015)

- 5.1 Mr King provided a site report:
- The new toilet is now up and running.
  - a new path to the toilet will be done with some of the building materials left over from constructing the new toilet.
  - Harrowby and Londonthorpe church representatives visited to look at the new toilet.
  - There is one speed ramp still to do.
  - The annual boundary inspection will be conducted soon.
  - The ditch bordering The Drift needs clearing of brambles. This is Parish Council responsibility.
- Action: Mr Chapman to forward evidence of ownership to the Parish Clerk to take forward.**

### 6. FINANCES (23/016)

- 6.1 Members noted the 2023/24 allocated budget and actual expenditure to date. The water rates will be a bit higher than anticipated but the water will be switched off soon for the Winter period.

### 7. BUSINESS PLAN (23/017)

- 7.1 The Business Plan is on schedule.
- 7.2 The draft 2024/25 Business Plan was discussed.
- Action: Mr King will research costs of some additional equipment that can be added to the plan. Deadline 15th November.**

### 8. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST (23/018)

- 8.1 Members resolved to move into closed session in accordance with the Public Bodies Act 1960, due

to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.

8.2 Members noted the latest allotment allocations and waiting list numbers.

8.3 Members received a plot report.

8.4 Members discussed the renewal of tenancies from 1<sup>st</sup> April and will decide which tenancies will not be renewed at the next meeting. The plot inspections process must be seen to be open, fair and transparent and all plot holders are treated the same, regardless of relationships or friendships.

**Action: Clerk to add an Agenda item for the next meeting.**

8.5 The meeting came out of closed session.

8.6 Members received an update from the working party regarding the plan to change use of the Pony Paddock back to allotment plots. Longhurst Housing have shown an interest in purchasing half of the Pony Paddock for further housing development. If it goes ahead Section 106 money could be included to help with the cost of the border fencing and any other work that needs to be done. In the meantime, Mr Pcola has approached 4 contractors to provide quotes for new fencing and initial groundworks and has been promised 2 so far. He will approach 2 more contractors to get further quotes.

## **9. APPEALS PROCESS (23/019)**

9.1 Mr Cherry outlined that following plot inspections there is the potential for conflicts of interest if members discuss the outcomes with plot holders or other members. All the members agreed.

## **10. REVIEW OF TENANCY AGREEMENT (23/020)**

10.1 Members discussed the rules and issue of bonfires. The Allotments generate a lot of waste material but not all of it is suitable for composting. Options were discussed including buying a communal shredder and composting facility. Waste can be taken off site and disposed of but not all plot holders have cars or trailers to be able to do this. There is also the problem of smoke drifting across the road which may hinder drivers and cause an accident. Large branches could be piled together and then a chipper could be hired once or twice a year.

**Action: Clerk to research if any grants are available to purchase a large number of compost bins.**

10.2 It was **RESOLVED** to approve the replacement wording for rule 5iv in the Tenancy document that relates to plot inspections. Mrs King will update the Tenancy document and the new wording will be circulated by email and printed in the newsletter.

## **11. ISSUES RAISED BY BGA MEMBERS (23/021)**

11.1 There were no issues raised by BGA members.

## **12. DATE OF NEXT MEETING (23/022)**

12.1 Monday 15<sup>th</sup> January 2024 at 7.30pm at the Reading Room.

The meeting closed at 8.30pm.