

BARROWBY PARISH COUNCIL


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BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.30pm to be held at the Reading Room on Monday 21ST March 2022 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The meeting will be preceded by a 15-minute public forum commencing at 7.15pm, for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed



Clerk to the Council.

Date: Wednesday 16th March 2022

- 1. ELECTION OF A CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE**
- 2. ELECTION OF VICE-CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. ELECTION OF MEMBERS OF THE COMMITTEE & DECLARATION OF ACCEPTANCE OF OFFICE**
- 4. WELCOME REMARKS BY THE CHAIRMAN**
- 5. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
- 6. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**
 - 6.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.
- 7. SITE REPORT**
 - 7.1 To receive a verbal site report.
 - 7.2 To discuss the ownership of the boundary fence between Chilvers Close and the Allotment site.
- 8. FINANCES**
 - 8.1 To note the 2021/22 allocated budget and actual expenditure to date.
 - 8.2 To resolve to approve the purchase of concrete for the new allotment gate.
- 9. BUSINESS PLAN TRACKING**
 - 9.1 To review the Business Plan and resolve to approve any works on site.
- 10. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST**
 - 10.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.
 - 10.2 To note the latest allotment allocations and resolve to approve the allocation of any vacant plots.
 - 10.3 To discuss plot inspections and resolve to approve actions to be taken to follow up any issues.
 - 10.4 To note the order of potential allocations from the current waiting list.
- 11. DATE OF NEXT MEETING**
 - 11.1 TBC.