

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.30pm to be held at the Reading Room on Monday 16<sup>th</sup> January 2023 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The meeting will be preceded by a 15-minute public forum commencing at 7.15pm, for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed



Clerk to the Council.

Date: Tuesday 10<sup>th</sup> January 2023

**1. WELCOME REMARKS BY THE CHAIRMAN**

**2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**

**3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**

- 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.

**4. APPROVAL OF MINUTES**

- 4.1 To resolve to approve the Clerk's minutes of the Allotment Committee Meeting held on 3<sup>rd</sup> October 2022 and note that actions have been completed.

**5. SITE REPORT**

- 5.1 To receive a verbal site report.

**6. FINANCES**

- 6.1 To note the 2022/23 allocated budget and actual expenditure to date.

**7. BUSINESS PLAN**

- 7.1 To review the 2022/23 Business Plan and resolve to approve any necessary works on site.  
7.2 To resolve to approve the 2023/24 Business Plan and recommend adoption by the Parish Council.

**8. ALLOTMENT ALLOCATIONS, PLOT REPORT AND WAITING LIST**

- 8.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, plot report and waiting list.  
8.2 To note the latest allotment allocations and resolve to approve the allocation of any vacant plots.  
8.3 To review the plot rental charges.  
8.4 To discuss the proposed changes to the Pony Paddock.

**9. UPDATE TO TENANCY AGREEMENT**

- 9.1 To resolve to approve the wording of the updated Tenancy Agreement.

**10. ISSUES RAISED BY BGA MEMBERS**

- 10.1 To discuss and resolve issues raised by BGA members.

**11. DATE OF NEXT MEETING**

- 11.1 TBC.