

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, Nottingham, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING

You are summoned to attend the BARROWBY PARISH COUNCIL ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 16th October 2023 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The meeting will be preceded by a 15-minute public forum commencing at 7.00pm, for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed

JMoss

Clerk to the Council.

Date: Wednesday 11th October 2023

1. WELCOME REMARKS BY THE CHAIRMAN

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011

- 3.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.

4. APPROVAL OF MINUTES

- 4.1 To resolve to approve the Clerk's minutes of the Allotment Committee Meeting held on 3rd July 2023 and note that actions have been completed.

5. SITE REPORT

- 5.1 To receive a verbal site report.

6. FINANCES

- 6.1 To note the 2023/24 allocated budget and actual expenditure to date.

7. BUSINESS PLAN

- 7.1 To review the 2023/24 Business Plan and note any updates on work completed.
- 7.2 To consider the draft 2024/25 Business Plan.

8. ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT

- 8.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report.
- 8.2 To note the latest allotment allocations, waiting list and resolve to approve the allocation of any vacant plots.
- 8.3 To receive a plot report.
- 8.4 To discuss renewal of tenancies from 1st April where letters have been sent to plot holders in the last 12 months.
- 8.5 To move back into open session.
- 8.6 To receive an update from the working party regarding a business plan for the change of use of the Pony Paddock.

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9. APPEALS PROCES

9.1 To discuss possible conflict of interest in the appeals process and agree way forward.

10. REVIEW OF TENANCY AGREEMNTS

10.1 To review the rules on bonfires.

10.2 To review and approve the replacement wording for rule 5iii referring to inspections of plots.

11. ISSUES RAISED BY BGA MEMBERS

11.1 To discuss and resolve issues raised by BGA members.

12. DATE OF NEXT MEETING

12.1 TBC.