


# BARROWBY PARISH COUNCIL

## ALLOTMENT COMMITTEE MEETING

You are summoned to attend the ALLOTMENT COMMITTEE MEETING at 7.15pm to be held at the Reading Room on Monday 16<sup>th</sup> June 2025 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed  Claire Vink Parish Clerk

Date: 11th June 2025

**1. WELCOME**

**2. APOLOGIES**

To receive apologies for absence

**3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011**

To receive declarations of members' interests in relation to agenda items and any requests for dispensations.

**4. APPROVAL OF MINUTES**

(Appendix A)

To resolve to approve the minutes of the Allotment Committee Meeting held on 17<sup>th</sup> March 2025

**5. SITE REPORT**

To receive a verbal site report

**6. FINANCES**

To receive an update on the purchase and installation of solar panel(s) at the allotments and resolve to approve application for grant funding (Appendix B)

**7. ALLOTMENT ALLOCATIONS, WAITING LIST AND PLOT REPORT**

- a) To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding plot allocations, waiting list and plot report
- b) To note the latest allotment allocations, waiting list, letters sent and the allocation of any vacant plots
- c) To receive a plot report
- d) To resolve the formal complaint received 29<sup>th</sup> April 2025
- e) To move back into open session

**8. ALLOTMENT TENNANCY RULES**

To review and resolve to approve the amended Allotment Tenancy Rule

(Appendix C)

**9. DATE OF NEXT MEETING**

To confirm the date of the next meeting