

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Minutes of the Barrowby Burial Ground Committee Meeting held on Friday 9th June 2023 at the Reading Room, Barrowby at 12.45pm

There were no members of the public present.

Due to a meeting held with residents regarding burial plots the meeting started at 1.05pm.

1. ELECTION OF CHAIRMAN (23/001)

- 1.1 It was **RESOLVED** that Councillor Lees be appointed Chairman of the Burial Ground Committee.

2. WELCOME REMARKS (23/002)

- 2.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Lees, Brown, Footitt and the Clerk Mrs J Moss.

3. APOLOGIES FOR ABSENCE (23/003)

- 3.1 No absences.

4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/004)

- 4.1 None received.

5. APPROVAL OF MINUTES (23/005)

- 5.1 It was **RESOLVED** to approve the Clerk's minutes of the Burial Ground Committee meeting held on 3rd March 2023.
- 5.2 Members noted that all the Clerk's actions have been completed.

6. BURIAL GROUND MATTERS ARISING (23/006)

- 6.1 Members noted that there have been two burials and one interment of double ashes in the Burial Ground since the previous meeting and 2 requests received for headstones.
- 6.2 Members noted the correspondence received from a plot holder's family following a letter sent to them reminding of the Policy regarding ornaments.
Action: Clerk to respond to the family as per agreed wording.
- 6.3 Members agreed the wording to be sent in a letter to a plot holder regarding the ornaments and other objects on a plot that have not been removed despite a request to do so.
Action: Clerk to send further letter as agreed.
- 6.4 Following an earlier site visit members agreed the new plot numbers on the plan.
Action: Clerk to update the plan and resend to members.
- 6.5 Members noted that the compensation claim received following a complaint has now been settled in full.
- 6.6 It was **RESOLVED** to approve the new poster to be displayed on the Burial Ground noticeboard.
Action: Clerk to put up the poster on the Burial Ground noticeboard.
- 6.7 Members discussed ongoing maintenance of the grass at the Burial Ground and it was agreed that the next section should be treated for moss (if required) in Spring 2024.
Action: Clerk to email Prograss and thank them for their work so far and say that further moss treatment may be required in Spring 2024.
- 6.8 It was **RESOLVED** to approve the purchase of topsoil as per quote received from Bagforce.
Action: Clerk to arrange for the topsoil to be purchased and delivered after discussing with BGA who supplies their topsoil.

7. BURIAL GROUND POLICY (23/007)

7.1 Members reviewed the Burial Ground Policy and it was agreed that Section C23 should be amended to include the removal of general flowers after they have perished.

Action: Clerk to update the Policy and upload to website and to inform Parish Council.

8. DATE OF NEXT MEETING (23/008)

8.1 The next meeting will be held on Monday 25th September 2023 at 1.00pm at the Reading Room.
The meeting closed at 2.00pm.