

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Burial Ground Committee Meeting held on Tuesday 17th October 2023 at the Reading Room, Barrowby at 1.30pm

There were no members of the public present.

1. WELCOME REMARKS (23/009)

- 2.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Lees, Brown, McConnell-Good, Staunton and the Clerk Mrs J Moss.

2. APOLOGIES FOR ABSENCE (23/010)

- 2.1 Apologies were received and accepted for Councillor Footitt.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/011)

- 3.1 None received.

4. APPROVAL OF MINUTES (23/012)

- 4.1 It was **RESOLVED** to approve the Clerk's minutes of the Burial Ground Committee meeting held on 9th June 2023.
- 4.2 Members noted that all the Clerk's actions have been completed.

5. BURIAL GROUND MATTERS ARISING (23/013)

- 5.1 Members noted that there have been no burials or interments in the Burial Ground since the previous meeting and 1 request received for a headstone.
- 5.2 Members reviewed two plots where ornaments are still in place and agreed that for plot 1 the Clerk will place a letter advising that the ornaments will be removed in 30 days and for plot 2 Councillors Lees and Brown will remove the items and reseed the front area. The Clerk will write a further letter once this has been done.
- Action: The Clerk to leave a letter on plot 1 regarding the plastic ornaments.**
- Action: Councillor Lees and Brown to remove and store the ornaments etc on plot 2.**
- 5.3 Members discussed the contents of an email received from a Solicitor and it was **RESOLVED** to approve the fee for ongoing maintenance of a headstone and future responsibility of the owner.
- Action: Clerk to respond to Solicitor and outline proposal.**
- 5.4 It was **RESOLVED** to approve memorial inspection training in April 2024 for Councillors Lees and Staunton.
- Action: Clerk to book the training.**
- 5.5 Councillors Lees and Brown will carry out maintenance at the Burial Ground. This will be levelling up graves with soil where required and trimming lower branches from overhanging trees and shrubs.
- Action: Councillors Lees and Brown to carry out maintenance as agreed.**

6. FINANCES (23/014)

- 6.1 Members reviewed the finances and it was agreed that the Budget for 2024/25 should be the same as 2023/24.

7. DATE OF NEXT MEETING (23/015)

- 7.1 The next meeting will be held on Tuesday 6th February 2024 at 1.30pm at the Reading Room. The meeting closed at 2.15pm.