

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Burial Ground Committee Meeting held on Friday 15th July 2022 at the Reading Room, Barrowby at 12.30pm

Members met at the Burial Ground at 12pm to conduct a maintenance walkabout. The meeting started at 13.15pm. There were no members of the public present.

1. WELCOME REMARKS (22/001)

- 1.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Cupit, Brown, Lees, the Clerk Mrs J Moss and the Assistant Clerk Mrs C Dring.

2. APOLOGIES FOR ABSENCE (22/002)

- 2.1 Apologies were received and accepted from Councillor Townsend.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/003)

- 3.1 None received.

4. APPROVAL OF MINUTES (22/004)

- 4.1 The Clerk's minutes of the Burial Ground Committee meeting held on 4th March 2022, having been proposed by Councillor Brown and seconded by Councillor Cupit, were agreed to be a true and accurate record and were passed unanimously by the committee.
- 4.2 Members noted that all actions have been completed.

5. BURIAL GROUND UPDATE (22/005)

- 5.1 Members noted that there have been one burial and five ashes interments in the Burial Ground since the previous meeting.
- 5.2 Members received an update on Burial Ground Maintenance.
Action: Clerk to contact contractor to conduct a tree survey to include the willow tree that is overhanging by the pond.
- 5.3 Members agreed that a replacement fence is required.
Action: Clerk to obtain two more quotes to replace the fencing at the Burial Ground.
- 5.4 Members noted that the Parish Council approved the updated charges.
- 5.5 Members noted that the Parish Council approved the Terms of Reference for the Burial Ground Committee.
- 5.6 Members discussed the contents of an email received regarding maintenance of a headstone.
Action: Clerk to raise further questions regarding the maintenance of the headstone.
- 5.7 Members discussed the creation of extra rows for both ashes and burials to include an area for pauper's graves and plots for wider coffins.
Action: Clerk to find out about consecration of more area in the Burial Ground.
Action: Clerk to add to next Agenda discussion on pauper's graves and plots for wider coffins.
- 5.8 Members discussed the wildflower area at the far corner of the Burial Ground.
Action: Councillor Lees to take responsibility for planting wildflower seeds.

6. MEMORIAL BENCH POLICY (22/006)

- 6.1 Following a proposal by Councillor Brown, seconded by Councillor Lees, members resolved to approve the Memorial Bench Policy.

7. BURIAL GROUND POLICY (22/007)

- 7.1 Following a proposal by Councillor Brown, seconded by Councillor Lees, members resolved to approve the Burial Ground policy.

8. BURIAL GROUND FORMS (22/008)

- 8.1 Members discussed the updated forms.

Action: Councillor Cupit to review some of the forms and send back to the Clerk.

9. ATTENDANCE AT BURIALS (22/009)

- 9.1 Members agreed that the Clerk will email all the members when there is a burial or interment and ask for volunteers to mark out the plot and attend the burial or interment.

10. DATE OF NEXT MEETING (22/010)

- 10.1 The next meeting will be held on Friday 14th October at 12.30pm at the Reading Room.

The meeting closed at 2.50pm.