

# BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT  
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

## Minutes of the Barrowby Burial Ground Committee Meeting held on Friday 14<sup>th</sup> October 2022 at the Reading Room, Barrowby at 12.30pm

There were no members of the public present.

### 1. WELCOME REMARKS (22/011)

- 1.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Cupit, Brown, Lees, Townsend and the Clerk Mrs J Moss.

### 2. APOLOGIES FOR ABSENCE (22/012)

- 2.1 None received.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/013)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (22/014)

- 4.1 The Clerk's minutes of the Burial Ground Committee meeting held on 15<sup>th</sup> July 2022, having been proposed by Councillor Brown and seconded by Councillor Lees, were agreed to be a true and accurate record and were passed unanimously by the committee. There was one abstention.
- 4.2 Members noted that not all actions have been completed. Councillor Lees provided an update on the seeding of the wildflower area and **Councillor Cupit will review the forms and send to the Clerk.**

### 5. BURIAL GROUND UPDATE (22/015)

- 5.1 Members noted that there has been one double ashes interment in the Burial Ground since the previous meeting.
- 5.2 Members discussed the quotes received to cut back the fallen willow tree and following a proposal by Councillor Lees, seconded by Councillor Brown agreed which Contractor to use dependant on getting copy of relevant qualifications.  
**Action: Clerk to obtain details of qualifications from preferred Contractor to conduct tree work.**
- 5.3 Members discussed the quotes to replace the fence at the Burial Ground.  
**Action: Councillor Lees to discuss with one Contractor his quote and let the Committee know the outcome by email.**
- 5.4 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve the provision of plots for pauper's graves in the south east corner of the Burial Ground.
- 5.5 Members agreed to discuss the new plan of the available plots in the consecrated area at the next meeting.  
**Action: Clerk to add to Agenda for next meeting.**
- 5.6 Members discussed the contents of an email received regarding maintenance of a headstone and agreed the wording of the response.

### 6. CONSECRATION OF ADDITIONAL AREA (22/016)

- 6.1 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to not to go ahead and consecrate an additional area in the Burial Ground.

### 7. BURIAL GROUND CHARGES (22/017)

- 7.1 Following a proposal by Councillor Cupit, seconded by Councillor Brown, members resolved to approve an increase in the charges for grave digging. There was one abstention.
- 7.2 Following a proposal by Councillor Lees, seconded by Councillor Cupit, members resolved to

approve charges for wider plots and preparation of legal documentation.

**Action: Clerk to put proposals to the Parish Council at the next Parish Council meeting.**

**8. BURIAL GROUND PROCESSES (22/018)**

- 8.1 Councillor Cupit expressed his displeasure that the complaint was discussed at a Parish Council meeting and that his name had been mentioned without him being present. Members reviewed the Burial Ground processes following the receipt of a complaint and the Parish Council response and agreed that in future all legal documents and financial matters should be dealt with by the Clerk.

**9. DATE OF NEXT MEETING (22/019)**

- 9.1 The next meeting will be held on Friday 27th January 2023 at 12.45pm at the Reading Room.

The meeting closed at 2.30pm.