

# BARROWBY PARISH COUNCIL

Mrs Lisa Neale, Assistant Clerk  
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## Minutes of the Barrowby Burial Ground Committee Meeting held on Wednesday 17<sup>th</sup> February 2021 via Zoom Video Conference

MEETING OPENED: 4.00pm

### 1. WELCOME REMARKS (20/035)

- 1.1 The Chairman, Councillor Cupit, welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Townsend, Inglis, Brown and the Assistant Clerk, Mrs Neale.

### 2. APOLOGIES FOR ABSENCE (20/036)

- 2.1 Councillor Lees

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/014)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (20/037)

- 4.1 The Clerk's minutes of the Burial Ground Committee meeting on 6<sup>th</sup> January 2021, having been proposed by Councillor Townsend and seconded by Councillor Inglis were agreed to be a true and accurate record and were passed unanimously by the committee.

### 5. BURIAL GROUND UPDATE (20/038)

#### 5.1 Burial Ground Update

There have been two burials in the Burial Ground since the previous meeting. Weather conditions were very challenging. Many thanks to Councillor Inglis who cleared snow before the burial. Unfortunately, on the second funeral, solid rock was hit so it was impossible to dig to double depth. The family will be given the option to have the plot next to the original plot. It was proposed that the gravedigger be asked to bore dome holes to test how far the rock goes to save any future problems. Larger plots need to be considered - see point 5.2. The committee would like to note that the gravedigger did an exceptional job in very difficult circumstances.

**Action: Assistant Clerk to book the gravedigger to test the ground to find out how far down the rock lies.**

#### 5.2 Provision for Wider Coffins

In general, coffins seem to be getting bigger and use of woven wicker can increase the size too. Some coffins have been over 3ft. It was suggested that a row needs to be reserved for wider coffins. When a funeral is to take place, the Funeral Directors must advise the Assistant Clerk the size of the coffin at the early stages. Each request will be looked at and the Burial Ground Committee reserve the right to refuse those that have already purchased the plot in these circumstances. The BG policy will need to be updated to reflect this. It was also noted that an area for pauper's graves may need to be designated.

**Action: The Assistant Clerk to report back to the Parish Council and request approval that any request for wide coffins would result in purchasing larger plots. This could result in the purchase of 2 or three plots for one or two burials or if bigger plots are made available these will be one and half times the size of the original plots. Pre-owned plots will be at the discretion of the Burial**

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## Ground Committee.

**Councillor Cupit to write the wording.**

**Assistant Clerk to update the Policy and costs which are to be considered by the Committee at the next meeting.**

### 5.3 Burial Ground Maintenance

The fence near the bottom seat has been broken down again where people climb over.  
Still waiting for the ground to be suitable for request for new bench to go ahead.

**Action: Councillor Inglis will fix the fence.**

**Assistant Clerk to purchase PVC sign saying "Please do not climb this fence".**

**Insurance – Assistant Clerk to check with Clerk if insurance covers acts of god (eg: falling trees) / vandalism against memorials.**

### 5.4 Plot Transfer/Purchase Update

1. MD to be offered plot L5 & L6 for single purchase. This is further to difficulties had with rock and use of L4.

**Action: Assistant Clerk to send new forms.**

2. K14 to be transferred to K16 once all paperwork is received. Note to re sell K14 asap.

**Action: Assistant Clerk to finalise.**

3. Transfer back of W6 to take place once payment received.

**Action: Assistant Clerk to finalise.**

4. Memorial movement G19 – letter sent no reply received.

5. Memorial movement G20 – telephone call received, elderly lady does not drive and worried about cost.

**Action: Assistant Clerk to call and find out if any other family member could help. A precedence cannot be set by repairing at the cost of the Parish Council.**

6. Plot H2 signed form received for extra names to be added to grant. Also need new applicants to sign letter.

**Action: Assistant Clerk to send letter for signature.**

7. Plots K11 & K12 – the Executor acting on behalf of the beneficiary of the will to be assigned Plot for placement of memorial. Has then asked to transfer back to the Burial Ground but again this would set a precedence so not possible. Chattertons Solicitors have said if we do the paperwork they are happy to pay for this.

**Action: Assistant Clerk to call Julie Calder at ICCM for advice.**

8. C60 purchase complete.

**Action: Assistant Clerk to ask about ashes container when ready for interment.**

9. L4 purchase see note above re L5&L6.

10. Plot G21 currently occupied burial plot, request for ashes to be interred. Grant purchased by deceased.

11. Clearing of shrubs on Plots G11 & G12

**Action: Councillor Cupit to write words for letter and Assistant Clerk to forward.**

### 5.5

#### Forms

The committee reviewed form BG1. Application form to erect a memorial to be finalised at next meeting.

**Action: New BG1 form to be finalised for next meeting.**

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## 6. DATE OF NEXT MEETING (20/039)

Tuesday 20<sup>th</sup> April at 4.00pm

The Chairman closed the meeting at 6.00pm