

BARROWBY PARISH COUNCIL

Mrs C Dring, 11 Debdale Rd, Barrowby, Grantham, NG32 1BD
Tel: 07734 967281 Email: assistantclerk@barrowbyparishcouncil.gov.uk

MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON MONDAY 4TH NOVEMBER AT THE READING ROOM

PUBLIC FORUM (7pm):

Mr Poppitt joined the meeting to discuss his concerns on the plans to erect light bollards along the footpath (which is on his land) and the on-going issue with the gravel being kicked onto his drive at the bottom of the footpath. Councillor Lees has taken on this feedback and will speak to LCC to expedite plans to improve the area at the end of the path. Assistant Clerk will keep Mr Poppitt updated on the plans for the light bollards.

MEETING OPENED: 7.15pm

1. WELCOME REMARKS BY THE CHAIRMAN (24/039)

- 1.1. The Chairman, Councillor Tim Lees welcomed members to the meeting. Those in attendance: Councillor Lees, Councillor Rorie Beswick-Parsons, Councillor Nigel Eaton, Mr. Dave Pearce, Mrs Rajitha Saleem, Mr Joe Clarke and Assistant Clerk, Mrs Claire Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (24/040)

- 2.1. Apologies were received from Mrs Anna Mc Connell-Good and Mrs Louise Ritchie.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/041)

- 3.1. None received.

4. APPROVAL OF MINUTES (24/042)

- 4.1. Minutes of the Pavilion Committee meeting held on 17th September 2024 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (24/043)

- 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted, and follow-up actions were recorded.

6. MAINTENANCE (24/044)

- 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with repairs carried out since the last meeting and progress on outstanding repairs.
Further actions were required on several items:
 - Outdoor Lighting – there are still some lights not working. **Action** – Assistant Clerk to contact Electricians to correct.
 - The middle gate to the access road has dropped. **Action:** Councillor Lees to ask local metal worker to help fix it.
 - The Handyman has been contacted to repair the outstanding small tasks on 13th November.
- 6.2. Drainage – Councillor Lees has arranged a meeting with a groundwork contractor to look at the water outflow from the adjacent fields and to discuss car park improvement options.
- 6.3. Septic Tank – A Report has been received and we are waiting for some quotes on the recommended maintenance required.
- 6.4. A Fire risk assessment was carried out – a satisfactory report was received. Work has been scheduled to address the three recommendations we were given.
- 6.5. SSE Gas bill investigation – there is a fault with the smart meter, and SSE are investigating. Manual meter readings are being provided in the meantime. **Action:** Councillor Eaton and Councillor Lees will meet to investigate the billing more thoroughly.
- 6.6. Hot Water Tank – the annual gas maintenance was carried out and it was recommended that the faulty hot water boiler should be decommissioned, this would save on energy costs and would not impact the

daily activities at the Pavilion. The Committee agreed. **Action:** Assistant Clerk to contact gas contractors to arrange the decommissioning of the faulty hot water boiler.

7. USER GROUP REPORTS (24/045)

7.1. Update from the Football Club.

7.1.1. An increase in dog fouling – this has been noticed on the playing fields, dog poo bags are being erected in a couple of locations on the field to encourage dog walkers to use them to pick up their dog's mess.

Action: Assistant Clerk to look at more signage and potentially a banner in the car park. **Action:** Mr Clarke to provide any specific areas of the field which are worse than others.

7.1.2. Portable floodlights - The Committee agreed that the FC could use portable floodlights and charge the batteries at the Pavilion once further details have been provided. This could also improve the traffic situation by using the playing fields mid-week for training sessions rather than at the weekend. **Action:** Mr Clarke to provide further details of the floodlights and plans for mid-week training.

7.1.3. Fencing round the main pitch - the Committee agreed that replacing the metal railings with white plastic fencing around the perimeter of the main pitch would be a much better/safer solution.

7.1.4. Fencing round the main goal mouth - Overuse is causing an issue with the goal mouth and 18-yard box to the main goals situated in front of the safety nets. After discussion, it was agreed the Football Club could trial Heras fencing, padlocked to the goal and around the goal mouth area that would stay in place all week whilst the pitch isn't being used. If any complaints are received, then other options will be reviewed.

7.1.5. Supporting Spring Fayre - The Football Club have agreed to arrange their end of season event with Barrowby spring Fayre, planned on 3/4th May 2025, and are happy to support the event where possible. **Action:** Assistant Clerk will contact Mr Clarke when planning for the event starts after Christmas.

7.2. Update from the Cricket Club.

7.2.1. The WIFI contract has expired, and the Cricket Club asked if a new contract could be shared by all users of the Pavilion. **Action:** Assistant Clerk will investigate the options and get quotes.

7.2.2. A quote is being sought for permanent cricket net bays.

7.2.3. A narrative is being prepared to provide to the Assistant Clerk to investigate additional funding for the Club.

7.3. **Update from the Pre-school** – an update was provided post meeting from Ms. Ritchie who could not attend. The Pre-school has consistent numbers, with new staff settling in well. Advertising is continuing, focusing on intake for the new year with an open morning event organised.

7.4. **Update on Pavilion hiring** – The Physio hired the Pavilion at half term and has booked again during the school holidays for the following school year (except Christmas). The hiring of Low Fields for football coaching was cancelled.

7.5. **Update from Barrowby Events Team** – Plans for the Christmas Market on 23rd November are going well, the Spring Fayre will be held on 3rd and 4th May.

8. UPDATE ON CAPITAL PROJECTS AND GRANTS (24/046)

8.1. Path Lighting – Plans are in hand to erect low level lighting bollards along the pathway at Low Fields. A Planning application has been submitted, and a request for temporary closure of the footpath during works has been granted.

8.2. The Committee are in early discussion around re-purposing the pavilion and architectural drawings have been requested. **Action:** Cllr Eaton to follow up with Mr Coulson.

9. FINANCES (24/047)

9.1. Budget to date was noted and reports made available.

9.2. Draft Business Plan was discussed and is being prepared. **Action:** Assistant Clerk to arrange a meeting on 11th November with Councillor Lees to go through plan in more detail.

10. DATE OF NEXT MEETING (24/048)

10.1. Next meeting date – 13th January 2025 Reading Room

10.2. The meeting closed at 20.30