

# BARROWBY PARISH COUNCIL

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## Minutes of the Barrowby Burial Ground Committee Meeting held on Monday 2<sup>nd</sup> November 2020 via Zoom Video Conference

MEETING OPENED: 11.00am

### 1. WELCOME REMARKS (20/019)

- 1.1 The Chairman, Councillor Cupit, welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Townsend, Inglis, Brown and the Assistant Clerk, Mrs Neale.

### 2. APOLOGIES FOR ABSENCE (20/020)

- 2.1 Councillor Lees

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/015)

- 3.1 There were none.

### 4. APPROVAL OF MINUTES (20/021)

- 4.1 The Clerk's notes of the Burial Ground Committee meeting on 24<sup>th</sup> September 2020, having been proposed by Councillor Inglis and seconded by Councillor Townsend were agreed to be a true and accurate record and were passed unanimously by the committee.

### 5. BURIAL GROUND UPDATE (20/022)

#### 5.1 Burial Ground Update

There has been one burial in the Burial Ground since the previous meeting.

Two memorials have been erected by Linnell's Memorial Mason's.

One memorial has been removed to have a ground anchor system added.

**Action: Assistant Clerk to write to plot owners on row G to advise corrective work will be required. Councillor Cupit to communicate with plot owners on the end of row K.**

#### 5.2 NAMM / BRAMM

The committee reviewed the replies from both NAMM and BRAMM regarding the use of their memorial masons in the Barrowby Burial Ground. It was noted that the committee originally took their findings from both websites. If NAMM memorial Mason's will work to BS8415 standards and adhere to arranging an appointment time with the Committee for any work in the Burial Ground, this will assist with previous issues we have experienced and the Committee are in agreement to accept NAMM members to work in our Burial Ground.

**Actions: The committee to re-read all documents and send any points to the Assistant Clerk by Monday 9<sup>th</sup> November.**

**Assistant Clerk and Councillor Cupit to put together a reply to NAMM explaining why we had to consider our decision in the first place.** It is important that we know when our Burial Ground is entered for work. There is also a query as to why the two local Memorial Mason's are not shown on the NAMM register.

**Assistant Clerk to contact other Clerk's who look after their own Burial Grounds.**

**Assistant Clerk to obtain a Code of Practice from NAMM**

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## 5.3 Burial Ground Maintenance

More Iron Sulphate will be required at a cost of £30.00.

Following an inspection from Dave Merchant there is a requirement for the felling of an ash tree. A quote for £400.00 has been received and all are in approval of the work taking place.

**Action: Assistant Clerk to arrange the works.**

**Action: Assistant Clerk to write to school regarding a dangerous overhanging tree.**

## 5.4 Memorial Bench

A request has been received for a memorial bench to be placed in the Burial Ground. A meeting was held at the Burial Ground but further investigation is required as to the location with regard to tree roots.

**Action: Assistant to obtain quote for work and advise on location.**

## 5.5 LALC Training Course

The Burial Ground training course run by LALC that was put on hold will now be held virtually. Due to demand numbers are limited. It was suggested that Councillor Townsend and the Assistant Clerk have the two places available on the April session.

**Action: Assistant Clerk to confirm to LALC.**

## 6. **DATE OF NEXT MEETING (20/023)**

Wednesday 6<sup>th</sup> January at 11.00am

The Chairman closed the meeting at 12.45pm