

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Burial Ground Committee Meeting held on Monday 27th January 2020 in the Reading Room, Barrowby

MEETING OPENED: 11.30am

1. WELCOME REMARKS (20/001)

- 1.1 The Chairman, Councillor Cupit, welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Lees, Inglis, Brown and the Assistant Clerk, Mrs Neale.

2. APOLOGIES FOR ABSENCE (20/002)

- 2.1 There were none.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/003)

- 3.1 Councillor Lees

4. APPROVAL OF MINUTES (20/004)

- 4.1 The Clerk's notes of the Burial Ground Committee meeting on 30th September 2019, having been proposed by Councillor Inglis and seconded by Councillor Lees were agreed to be a true and accurate record and were passed by resolution of the committee. The notes were duly signed and dated accordingly by the Chairman.

It was noted that replies had been received from Memorial Mason regarding BRAMM registration.

Action: The Assistant Clerk to write again to explain reason for us asking for BRAMM registration.

Records kept in the Reading Room store cupboard.

Action: During February all records to be moved to Fire Resistant Cupboard.

5. BURIAL GROUND UPDATE (20/005)

- 5.1 Burial Ground Update

The Assistant Clerk has spoken to two other parish councils regarding Burial Grounds and communication with Funeral Directors and Memorial Masons and the role of the Parish Council and the role of the Funeral Director. In comparison we are doing a good job and will continue to provide a professional service.

Action: No further action.

The Assistant Clerk had updated BG forms and shared these with the committee.

Action: Updated forms to be available on the website.

Several graves sinking and in need of more turf.

Action: Turf to be added.

Photos of Burial Ground plots.

Action: Committee and Assistant Clerk to put together a file of photos of all burial plots.

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A discussion was held about holding an evening training session in spring and inviting Burial Ground committees.

Action: Councillor Cupit to follow up.

The Assistant Clerk shared the updated Relatives Leaflet.

Action: Assistant Clerk to put on website and talk to funeral director about possible sponsorship of printing hard copies for the funeral directors to hand to families.

There was a discussion around to whom invoices should be sent – families or funeral directors?

Action: It was agreed that families will have the option to pay either the Parish Council directly or the Funeral Directors. Lisa will confirm to both the Clerk and the Funeral Director which option each family would like.

There has been an issue with Biffa not emptying the bin, they say due to access issues. Also lots of rubbish in compost heap and not in bin.

Action: The Clerk is following this up with Biffa and also looking at alternative providers. Grey bin to be put halfway down path near compost heap. Councillor Lees to contact SKCD to see if they can provide a new bin (black) and if they will empty this, may have been some confusion over colour of bin that has caused that one not to be emptied, grey not black. If SKCD are going to empty bin question as to do we still need Biffa bin. Also sign on compost area asking for all none compostable rubbish to go into bins.

Internment of ashes on 18th February Brian to be present.

Action: Assistant Clerk to meet family before internment to see probate for transfer of grant.

Councillor Cupit proposed and Councillor Lees seconded to move onto closed session.

6. DATE OF NEXT MEETING (20/006)

Monday 20th April 11.00am

The Chairman closed the meeting at 13.15pm