

# BARROWBY PARISH COUNCIL

Mrs Lisa Neale, Assistant Clerk  
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## Minutes of the Barrowby Burial Ground Committee Meeting held on Monday 30<sup>th</sup> September 2019 in the Reading Room, Barrowby

MEETING OPENED: 11.00am

### 1. WELCOME REMARKS (19/008)

- 1.1 Election of Chairman. Councillor Inglis proposed and Councillor Lees seconded that Councillor Cupit be elected Chairman of the Burial Ground Committee, Councillor Cupit agreed.

The Chairman, Councillor Cupit, welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Lees, Inglis and the Assistant Clerk, Mrs Neale.

### 2. APOLOGIES FOR ABSENCE (19/009)

- 2.1 Apologies were noted from Councillor Brown.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (19/010)

- 3.1 There were no expressions of interest or requests for dispensation.

### 4. APPROVAL OF MINUTES (19/011)

- 4.1 The Clerk's notes of the Burial Ground Committee meeting on 17<sup>th</sup> June 2019, having been proposed by Councillor Cupit and seconded by Councillor Lees were agreed to be a true and accurate record and were passed by resolution of the committee. The notes were duly signed and dated accordingly by the Chairman.

It was noted that details of the Council's BRAMM registration have been sent to memorial Masons but no replies have yet been received.

**Action: The Assistant Clerk to chase replies and confirm the date by which we expect membership of BRAMM, obtain date from Clerk.**

Records kept in the Reading Room store cupboard.

**Action: All records to be moved to Fire Resistant Cupboard.**

### 5. BURIAL GROUND UPDATE (19/012)

- 5.1 Burial Ground Update

A discussion was held regarding some of the difficulties with Funeral Directors and Masons and the role of the Parish Council and the role of the Funeral Directors.

**Action: The Assistant Clerk to talk to another committee for a comparison.**

There was a discussion around to whom invoices should be sent – families or funeral directors?

**Action: All invoices both sent and received should be through the funeral directors. The exception to this is advance purchases which can be made directly from the Parish Council.**

A quote had been received for the removal of spoil that needs removing from the Burial Ground.

**Action: The Assistant Clerk to ask Andy Sharpe to carry out this work.**

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It was noted that the hedge on the school side needs attention, also the leaves collected.

**Action: Councillor Lees to ask Community payback to sort.**

There are two queries regarding outstanding payments for the erection of memorials.

**Action: The Assistant Clerk to check account with The Clerk**

## 6. DATE OF NEXT MEETING (19/013)

Tbc late December/Early January

The Chairman closed the meeting at 12.48pm