

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 4th JUNE 2024 AT THE READINGS ROOM, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

- 1. ELECTION OF CHAIRMAN & SIGNING DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIRMAN (24/010)**
 - 1.1. The Committee unanimously agreed that Councillor Tim Lees will remain as Chairman, which he has accepted, proposed by Mr. Dave Pearce and Seconded by Mrs Rajitha Saleem. Councillor Lees welcomed everyone to the meeting, those in attendance were Councillor Rorie Beswick-Parsons, Mrs Rajitha Saleem, Mr Dave Pearce and Assistant Clerk, Mrs Dring.
- 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (24/011)**
 - 2.1. Apologies were received from Mr Trevor Milne, Mrs Tracey Hooper and Councillor Anna Mc Connell-Good have resigned from the committee.
- 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/012)**
 - 3.1. None received.
- 4. APPROVAL OF MINUTES (24/013)**
 - 4.1. Minutes of the Pavilion Committee meeting held on 9th April 2024 were agreed by the Committee to be a true and accurate record.
- 5. ASSISTANT CLERK'S REPORT (24/014)**
 - 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.
- 6. MAINTENANCE / USER GROUPS REPORT (24/015)**
 - 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with repairs carried out since the last meeting and progress on outstanding repairs.
Further actions were required on several items:
 - Mound and grassed area at the entrance to the pathway to Low fields from Low Rd needs levelling and gravelling, however there is a BT manhole cover which needs to be levelled first. After some discussion, the Committee agreed to an option to level and gravel part of the area, which would not affect the Manhole cover. **Action:** Assistant Clerk to contact handyman for help with the work, Councillor Lees has agreed to help and supply the gravel needed.
 - Cess Pit – the cess pit was emptied, but there are concerns that surface water may have ingressed into the septic tank. **Action:** Assistant Clerk to monitor and check for any water leakages.
 - Work to be scheduled for Handyman contractor – **Action:** Assistant Clerk to contact handyman to schedule following tasks - Installation of toilet roll dispensers and safety / guard hinges, repairs to hinges on changing room door.
 - Barrier lock – the pad lock is faulty and needs replacing without the need to change keys. **Action:** Assistant Clerk to contact Specialist company in Newark to arrange replacement padlock.
 - Roof and kitchen vent repairs – Repairs quote has been agreed, but Assistant clerk has been unable to get in contact with roofer. **Action:** Assistant clerk to persist in making contact so the work can be scheduled in.
 - Outdoor lighting - there is a reported problem of the lights not working properly. **Action:** Assistant Clerk to contact electrical contractor by the end of summer, they are currently turned off.

- New keypads will be installed to the main shutter doors on 13 June.
 - **Action:** Mr Trevor Milne and Councillor Lees to look at remaining outstanding small jobs.
- 6.2. Signage for the new barrier security system – Signage needs to be agreed for the Management of the main barrier to the Pavilion car park. This is dependent on the opening times we can commit to and will need Parish Council approval. **Action:** Assistant Clerk to ask the Parish Clerk to confirm the most manageable timings through a Parish Council Agenda item. **Action:** Assistant Clerk to contact Pre-School Manager about what opening / closing times they can commit to and provide us with holiday dates.
 - 6.3. Football Club update – It was another successful season for the football club with now over 300 members. The club launched a pan-disability football initiative, with an initial 8-week block of sessions and 15 children attending. The safety nets and fixed goal posts have been taken down, but 2 will be left for recreational purposes in between the football season. The next season is likely to start on 31st Aug or 7th Sept (TBC). The committee discussed a plan to combine the separate Football Club and Parish Council meeting with the Pavilion meeting. **Action:** Assistant Clerk to email the Club Secretary to agree the new arrangement.
 - 6.4. Update from the Cricket Club – the new season has started; the club are always keen to bring on new memberships. The Committee expressed their thanks for agreeing to change a fixture date to accommodate the village event on the 25th August. They will be organising the inflatables for this event and hoping to organise a soft ball game for the junior members.
 - 6.5. Update from The Pre-school – The Pre-school Manager will be attending Committee meetings until a replacement representative can be found. Numbers this term are reasonable, with September also looking promising. There is an open morning on Thursday 4th July 9.30-11am for those who are looking to start in September.
 - 6.6. Update on new Pavilion hirers – We currently have no hirers during the week, but it is currently being hired during the school holidays.
 - 6.7. Village Events – A D-Day event was organised on the 7th June, including the lighting of the Beacon, hot food and entertainment. A meeting has been arranged on 25th June, to ask for volunteer help for the summer fete on the 24th and 25th August. Anyone who is interested in helping please contact the Barrowby Events Team at barrowbyevents@gmail.com.

7. UPDATE ON CAPITAL PROJECTS (24/016)

- 7.1 Outdoor Lighting of the pathway to the Pavilion from Low Road – A grant application has been submitted to UKSPF (south Kesteven) and awaiting acknowledgement.
- 7.2 Car Park improvements – A percentage of residents expressed the need for improvements to the car park in the recent survey. There are some issues from cadent gas to approve extension plans due to the pipeline across the rear of the car park, we are currently working through other options.
- 7.3 Drainage in Low fields – this is a complicated issue with no practical drainage tributaries to carry excess water off the fields. A drainage consultant visited the site and provided a report. **Action:** Assistant Clerk to summarise the report received from drainage consultant and outline next steps. **Action:** Councillor Lees to contact farmer to provide details of the drainage issues we are experiencing.

8. FINANCES (24/017)

- 8.1 Budget to date was noted and reports made available. The gas bill seems unusually high for May. **Action:** Assistant Clerk to check the utility bills and take regular meter readings.

9. DATE OF NEXT MEETING (24/018)

- 9.1. Next meeting date – 16 July 2024
- 9.2. The meeting closed at 20.30