

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 9th APRIL 2024 AT THE READINGS ROOM, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

1. WELCOME REMARKS BY THE CHAIRMAN (24/001)

1.1. The Chairman, Councillor Tim Lees welcomed members to the meeting. Those in attendance: Councillor Lees, Councillor Nigel Eaton, Councillor Anna McConnell-Good, Mr Trevor Milne, Mrs Rajitha Saleem, Mr Rorie Beswick-Parsons, Mr Dave Pearce and Assistant Clerk, Mrs Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (24/002)

2.1. Apologies were received from Mrs. Tracey Hooper.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/003)

3.1. None received.

4. APPROVAL OF MINUTES (24/004)

4.1. Minutes of the Pavilion Committee meeting held on 31st January 2024 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (24/005)

5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.

6. USER GROUP' REPORTS (24/006)

6.1. The minor works and defects spreadsheet was reviewed, records have been updated with repairs carried out since the last meeting and progress on outstanding repairs.

Further actions were required on several items:

- Mound and grassed area at the entrance to the pathway to Low fields from Low Rd needs levelling and gravelling, however there is a BT manhole cover which needs to be levelled first. **Action:** Assistant Clerk to arrange an onsite meeting with SKDC Councillor Mark Whittington and Councillor Lees to discuss the way forward regarding this issue.
- Heating timer – The heating timers were checked and are working correctly, however, one of the water heaters is broken. **Action:** Councillor Lees and Mr. Trevor Milne to check if they are isolated and validate if replacement is needed.
- Cess Pit – the cess pit needs emptying earlier this year, due to the heavy rainfall it has filled up more quickly than normal. **Action:** Assistant Clerk to make arrangements to empty cess pit.
- **Action:** Mr Trevor Milne and Councillor Lees to look at remaining outstanding small jobs.

6.2. Retrospective repairs and maintenance that have been completed since the last meeting were Proposed by Councillor Lees and Seconded by Councillor McConnell-Good for the following:

- Replace safety hinges on doors at Pavilion – Quote received and waiting to be scheduled.
- Retrospective agreement to replace CCTV camera – this has been completed.
- Fitting keypads for main shutter doors. Quote received and waiting to be scheduled **Action:** Assistant Clerk to check warranty, and to manage the distribution of the keycode to the appropriate people.
- Purchase and fitting of Industrial toilet rolls. **Action:** Assistant Clerk to contact supplier to arrange.
- The quote to fit a new roof vent for the kitchen was agreed. **Action:** Assistant clerk to contact contractor to have the work scheduled.

- 6.3. Management of the main barrier to the Pavilion car park was discussed, the Committee agreed to accept the quote received from external Contractors to manage the barrier on a 6-month trial basis. It was agreed the barrier will be open from 9am – 4 pm daily. Outside these times, there is no guarantee it will stay open, and a release fee will be charged. **Action:** Assistant Clerk to finalise signage and confirm annual fee. **Action:** Assistant Clerk to arrange to fix the pad lock and check the lock of the middle barrier which has broken.
- 6.4. A complaint was received about the environmental impact of rubber chippings on the Pavilion access road – the volume of chippings has decreased and will not be replaced. **Action:** Assistant Clerk to respond to residents’ complaint, noting environmental concerns.
- 6.5. The Safety nets on low fields were discussed, we have taken advice and will continue to monitor the environmental impact. They will be removed at the end of the Football season in May.
- 6.6. Update from the Football Club –A meeting with the Football Club and the Parish Council was held on 4 March. The Club have had another good season, with 300 members and 100 on the waiting list. They are working with Lincs FA to support a growing Programme of Development. A new program supported by the FA, called COMETS is being launched in April, which is a scheme that works with disabled children. The FC agreed to keep some goal posts available for recreational activity during the summer.
- 6.7. Update from the Cricket Club – Mr Pearce reported that there are 25 members, the committee advised them to advertise for members and events using the various village digital platforms available. Ground care maintenance on the square is complete **Action:** Assistant Clerk to ask Grass cutting contractors to cut the hedges at the back of the outer field. Information on safeguarding will be displayed through posters in the Pavilion. Discussions were held around raising funds by organising various activities during the village event of 24/25 August. **Action:** Mr Pearce to confirm if the club will organise the Bouncy Castle. **Action:** Mr Pearce to provide the fixtures list to the Assistant Clerk.
- 6.8. Update from The Pre-school – Mrs Hooper emailed an update – There are new starters after Easter and enquiries for September, but finances are still challenging. An Easter egg hunt was a great success which raised £107 towards some new toys. **Action:** Assistant Clerk to speak to The Pre-School Manager regarding Committee representation and financing.
- 6.9. Update on new Pavilion hirers – We currently have no hirers during the week, but it is currently being hired during the school holidays, a flexible approach to timings was agreed, as long as it doesn’t impact other users. A new process to report accidents, damages and near-misses has been initiated through a digital form displayed as a QR code on the notice boards. All hirers are encouraged to use this as a reporting logbook.
- 6.10. Village Events – A sub-Committee is organising a small event to recognise DD Day on 6 June, and a larger village event on August 24/25, which will include the traditional scarecrow competition and a similar event to the Coronation festivities last year. Anyone who has entertainment contacts or ideas should contact the Barrowby Events Team at barrowbyevents@gmail.com.

7. UPDATE ON CAPITAL PROJECTS (24/007)

- 7.1 Street Lighting – the project is progressing. **Action:** Assistant Clerk to pursue grants.
- 7.2 Car Park improvements – An application to the Council Volunteer Scheme was approved, and the car park potholes were repaired after Easter. Further work is still being discussed. **Action:** Assistant Clerk to follow up an application to approve the work to extend the carpark with Cadence gas, and arrange an on-site meeting.
- 7.3 Drainage in Low fields – this is a complicated issue with no practical drainage tributaries to carry excess water off the fields. **Action:** Assistant Clerk to pursue Professional help from Drainage experts in SKDC.

8. FINANCES (24/008)

- 8.1. Budget to date was noted and reports made available.

9. DATE OF NEXT MEETING (24/009)

- 9.1. Next meeting date – 4 June 2024
- 9.2. The meeting closed at 21:10