

# BARROWBY PARISH COUNCIL

Mrs L Neale, Assistant Clerk to Barrowby Parish Council  
Field Cottage, Wycomb, Melton Mowbray, Leics, LE14 4QG  
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## BARROWBY PAVILION COMMITTEE MEETING

You are summoned to attend the BARROWBY PAVILION COMMITTEE MEETING to be held virtually via Zoom video conference, on Tuesday 28<sup>th</sup> July at 7.15pm for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

**Members of the public can join the meeting by entering Meeting ID 851 6523 7841 into Zoom which is free to download.**

Public Forum: The meeting will be preceded by a 15-minute public forum commencing at 7.00pm, for which Members are also asked to be present, where members of the public may ask questions or make short statements to the Committee. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Assistant Clerk to the Council

Date: Thursday 23<sup>rd</sup> July 2020

### 1. COMMITTEE

- 1.1 Appointment of Chairman and Vice Chairman and co-option of new members.

### 2. WELCOME REMARKS BY THE CHAIRMAN

### 3. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

### 4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST & REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011

- 4.1 To receive declarations of Members' interests in relation to agenda items and requests for dispensations.

### 5. APPROVAL OF MINUTES

- 5.1 To resolve to accept the minutes from the meeting held on 25<sup>th</sup> June 2020.

### 6. ASSISTANT CLERK'S REPORT

- 6.1 To update on maintenance plan for pavilion shutters.
- 6.2 To review quotes for new door.
- 6.3 To review the use and locking of the gate.
- 6.4 To review quotes for decorating.
- 6.5 Update on replacement Road Sign and Insurance
- 6.6 To review updated Terms of Reference.
- 6.7 Update on Caretaker and Assistant Clerk holiday dates.
- 6.8 Update on Covid working group.

### 7. USER GROUPS' REPORTS

- 7.1 To review container proposal and any queries that may occur.
- 7.2 To review quote for replacement roof tiles.

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- 7.3 To review the use of the building for sports clubs and prepare opening plan and documentation.
- 7.4 To review general maintenance, monthly timetable, including correspondence from Secure re CCTV service.
- 7.5 To review diseased Cherry Trees

## **8. FINANCE REPORT**

- 8.1 To note Pavilion income received for January 2002 to April 2020.
- 8.2 To note Pavilion Expenditure for January 2020 to April 2020.

## **9. DATE OF NEXT MEETING**

- 9.1 Tbc