

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON MONDAY 20TH JANUARY AT THE SPORTS PAVILION

PUBLIC FORUM (6.45pm):

No members of the public attended the Public Forum.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS BY THE CHAIRMAN (24/049)

- 1.1. Councillor Rorie Beswick-Parsons kindly offered to chair the meeting in the absence of Councillor Tim Lees and welcomed members to the meeting. Those in attendance: Councillor Rorie Beswick-Parsons, Mr. Dave Pearce, Mr Joe Clarke, Mrs Louise Ritchie and Assistant Clerk, , Mrs Claire Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (24/050)

- 2.1. Apologies were received from Councillor Tim Lees and Mrs Anna Mc Connell-Good.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/051)

- 3.1. None received.

4. APPROVAL OF MINUTES (24/052)

- 4.1. Minutes of the Pavilion Committee meeting held on 4th November 2024 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (24/053)

- 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted, and follow-up actions were recorded.

6. MAINTENANCE (24/054)

- 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with repairs carried out since the last meeting and progress reports were given on outstanding repairs. Further actions were required on several items:
 - Light at players entrance needs fixing. **Action:** Assistant Clerk to request volunteer to fix.
 - Changing room 2 - door hinges broken and need replacing. **Action:** Assistant Clerk to contact Handyman.
 - Gas meter housing – Currently being investigated with Cadent Gas for replacement.
- 6.2. Drainage – Councillor Lees arranged a meeting with a groundwork contractor to provide quotes for drainage work. These were reviewed by the Committee and was agreed that further quotes are required. **Action:** Assistant Clerk to source further quotes.
- 6.3. Septic Tank – Having received a report, we have been waiting for quotes to address the recommendations. Since these have not been forthcoming **Action:** Assistant Clerk will source other contractors to provide quotes for necessary repairs.
- 6.4. SSE Gas bill investigation – An investigation was carried out and found that the gas meter is a smart meter, and readings were confirmed to be correct. **Action:** **Parish Clerk** to investigate changing providers.
- 6.5. Hot Water Tank –It has been recommended and agreed that the faulty hot water boiler should be decommissioned. **Action:** Assistant Clerk to follow up scheduling in the work with Gas maintenance providers.
- 6.6. Dog poo bag dispensers – to help tackle the issue of dog fouling on Low fields, dispensers have been fixed around Low Fields, however there are no keys to access them in order to fill them up with bags. Assistant Clerk has contacted a Lock Smith to replace the keys and is now awaiting confirmation to carry out this work.

- 6.7. WIFI – Quotes were received and reviewed to install WIFI in the Pavilion. The Committee agreed that we should provide a WIFI service – Proposed by Councillor Rorie Beswick-Parsons and Seconded by Mr. Dave Pearce. **Action:** Assistant Clerk to arrange ordering the WIFI package.
- 6.8. Cleaning contractor – The Committee accepted hiring a new cleaning contractor after the resignation of our previous one, they will be working the same hours and under the same arrangements.
- 6.9. Gate to access road has dropped. **Action:** Assistant Clerk to contact metal worker to diagnose problem and arrange repair.

7. USER GROUP REPORTS (24/055)

7.1. Update from the Football Club.

- 7.1.1. Portable floodlights – An application has been submitted to the FC Foundation. **Action:** Mr Clarke to update the Assistant Clerk when grant approval has been received for the flood lights.
- 7.1.2. The FC has approached the PC requesting that the metal railings are replaced for safety reasons to plastic-based railings. The PC are exploring funding opportunities.
- 7.1.3. As the club continues to grow, Barrowby residents are being prioritised where possible, and the club are looking at options to provide more pitches for the newly formed 11-a-side teams.
- 7.1.4. Supporting Spring Fayre - The Football Club have agreed to arrange their end of season event with Barrowby spring Fayre, planned on 3/4th May 2025, they have asked if they can hire and manage inflatables (slide and dart board) for the event. **Action:** Assistant Clerk will confirm with the Events team and let Mr Clarke know.

7.2. Update from the Cricket Club.

- 7.2.1. Cricket Club contract with Pavilion – **Action:** Mr Pearce will sign and return the contract via email.
- 7.2.2. The club are happy to support the Spring fayre and perhaps organise a junior's match. **Action:** Mr Pearce to send fixtures list to Assistant Clerk when completed.
- 7.2.3. Mr Pearce is looking at fixed nets and making enquiries. There are several options which need to be reviewed in full, and the PC will need to approve the purchase. **Action:** Mr Pearce will check what funding is available, and the Assistant Clerk has offered to help with preparing the grant.

7.3. Update from the Pre-school – The new Pre-school Manager has settled in, and numbers of children are stable currently. The picket fence around the outdoor area needs repairing or replacing. **Action:** Mrs Ritchie to look at funding.

7.4. Update on Pavilion hiring – There has been no hiring since the last meeting

7.5. Update from Barrowby Events Team – The Spring Fayre will be held on 3rd and 4th May.

8. UPDATE ON CAPITAL PROJECTS AND GRANTS (24/056)

- 8.1. Path Lighting – Plans are in hand to erect low level lighting bollards along the pathway at Low Fields. A Planning application has been submitted, and a request for temporary closure of the footpath during works has been granted.
- 8.2. The Committee are in early discussion around re-purposing the pavilion and architectural drawings have been requested. **Action:** Assistant Clerk to arrange a separate brainstorm meeting to discuss Pavilion improvements. **Action:** Assistant Clerk to follow up progress with Architect drawings.
- 8.3. Car-park improvements – quotes received to carry out improvements to extend the carpark were reviewed. Mr Clarke reported positively about the Scout hut car-parking working well and providing spaces for 12 cars. **Action:** Assistant Clerk will summarise status of car park improvements to help make a decision on next steps.

9. FINANCES (24/057)

- 9.1. Budget to date was noted and reports made available.
- 9.2. Draft Business Plan was revised by Parish Council and some questions have been raised by the Committee. The Business plan has not yet been signed off by the Committee. **Action:** Assistant Clerk to arrange a meeting with Councillor Lees to go through plan in more detail.

10. DATE OF NEXT MEETING (24/058)

- 10.1. Next meeting date – 11th March 2025 Pavilion. The meeting closed at 20.40.