

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 15th NOVEMBER 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

1. WELCOME REMARKS BY THE CHAIRMAN (23/028)

- 1.1. The Chairman, Councillor Tim Lees welcomed members to the meeting. Those in attendance: Councillor Lees, Mr Trevor Milne, Mrs Tracey Hooper, Mr. Dave Pearce, Councillor Anna McConnell-Good, Mrs Rajitha Saleem and Assistant Clerk Mrs Dring.
A new committee member, Councillor Rorie Beswick-Parsons, representing Barrowby residents, was welcomed onto the Committee, and will be approved at the next Parish Council meeting. The Committee need a representative from the Football Club.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (23/029)

- 2.1. Mr. Nigel Milne informed the Committee of his resignation, the Committee thanked him for his hard work. No apologies of absence were received.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/030)

- 3.1. None received.

4. APPROVAL OF MINUTES (23/031)

- 4.1. Minutes of the Pavilion Committee meeting held on 20th September 2023 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (23/032)

- 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.

6. USER GROUP' REPORTS (23/033)

- 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with progress on outstanding repairs. The roof leak has been fixed, but a new leak has occurred and damaged roof tiles need replacing. **Action:** Assistant Clerk to follow up further work with Roofer. A parabolic mirror is being fitted on the corner of the lower car park by the Football Club. **Action:** Assistant Clerk to contact 'handy man' Contractor to look at fixing guttering / down pipe. The requirement for additional waste bins on Low fields was discussed. There has been a noticeable increase in waste during the football fixtures as weekends, resulting in overflowing bins. It was decided to ask if the Football Club can provide temporary bins and / or bin sacks to manage the additional waste. **Action:** Assistant Clerk to contact Football Club with this proposal. The heating needs adjusting if being used at the weekends. **Action:** Assistant Clerk to ask Caretaker to manage the heating when required.
- 6.2. The Shutter servicing contract was discussed, a new quote has been sourced. **Action:** Assistant Clerk to forward details to Committee when quote received.
- 6.3. Grass cutting contract for Low fields for 2023/2024 – Quotes have been received from our current contractors and were reviewed. We are waiting to receive another quote and will make a decision in the next meeting. **Action:** Assistant Clerk to send out new quote to Committee when received and speak to the Parish Clerk regarding the other areas in the Parish that were quoted for.
- 6.4. Repairs to waterlogged areas on Low fields and other outside areas – Councillor Lees proposed, and Mr Milne seconded that we should instruct contractor to make repairs to the area at the entrance to the path at the back of Low Road leading to Mill Lane, and the area at the back of Low Fields between the

boundary of the Cricket and football fields. There are weeds around the Pavilion and down the pathway leading to Low Road which need removing. There is a broken manhole at the end of the pathway, and a previous action needs following up to level the grass bank at the end of the path and re-gravel it.

Action: Assistant Clerk to ask Parish Clerk if weeding can be carried out by their employer and to contact BT about the broken manhole. **Action:** Mr Lees to meet with District Councillor to follow up outstanding work required at the entrance to the pathway from Low Road to Low Fields.

- 6.5. Roadside parking during football fixtures - complaints are being received regularly. The Committee are pro-actively looking for ways to improve the roadside parking and potential hazards it brings to the village. A request to use the Scout Hut parking during this time has been approved by the Barrowby Scout Committee, but further discussions are needed with the Football Club to agree how to manage this facility. **Action:** Assistant Clerk to find out the cost to use the Scout Hut.
- 6.6. Complaints received around cars driving too fast along the access road from the car park to Pavilion - **Action:** Assistant Clerk to inform the Pre-School Manager to make parents aware of the speed limit. **Action:** Assistant Clerk to arrange for signage to be improved to the existing speed control signs, and to clear and re-distribute the rubber crumb deposited around the signs and humps.
- 6.7. Update from the Football Club – There was no representative from the Football Club.
- 6.8. Update from the Cricket Club – An AGM was held on 12th November. **Action:** Mr Pearce to provide Assistant Clerk with contact details of the new Secretary, Chairman and fundraising sub-committee. Remaining work on the square will be completed in the Spring. The Cricket Club are going on tour in early June and are keen to engage with the Barrowby Events Team to arrange further fund-raising events.
- 6.9. Update from The Pre-school – There is an open Day planned for 6th December. There will be new starters in January and the Pre-school are continuously working to improve their intake.
- 6.10. Update on new Pavilion hirers – A new Years Eve booking was approved. The Choir are continuing to hire on a Tuesday evening. A booking has been confirmed for half terms and holidays next year.
- 6.11. Village Events – a Christmas market is being arranged for the 25 Nov. After the resignation of the current Scarecrow Committee, the Parish Council have agreed to incorporate the Scarecrow festival with a bigger Parish Council event on the bank holiday weekend of 30/31 August. The Parish Council will also recognise D-Day on 6th June, with a beacon lighting ceremony.

7. UPDATE ON CAPITAL PROJECTS (23/034)

- 7.1 Street Lighting – 2 quotes have been received and the next stages are for the Assistant Clerk to pursue a grant.
- 7.3 Car Park improvements – a quote for hedge and tree cutting around the car park was approved. We are still waiting for a quote to be received for groundwork costs to extend the gravel area of the carpark. There are potholes which need attention in both car parks. **Action:** Assistant Clerk to submit a grant provided by Councillors Local volunteer Schemes 2024, who are providing this service.

8. FINANCES (23/035)

- 8.1. Budget to date was noted and reports made available.
- 8.2. Business Plan – the Plan was reviewed and discussed, further amendments are required before approval and submission. **Action:** Assistant Clerk to make further adjustments, re-distribute to Committee for approval and submit to Parish Council.

9. DATE OF NEXT MEETING (23/036)

- 9.1. Next meeting date – Wednesday 17th January 2024
- 9.2. The meeting closed at 21.15.