

# BARROWBY PARISH COUNCIL

Mrs C Dring, 11 Debdale Rd, Barrowby, Grantham, NG32 1BD  
Tel: 07734 967281 Email: assistantclerk@barrowbyparishcouncil.org.uk

## MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 24<sup>th</sup> MAY 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

1. **ELECTION OF CHAIRMAN & SIGNING DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIRMAN (23/001)**
  - 1.1. The Committee unanimously agreed that Councillor Tim Lees will remain as Chairman, which he has accepted. Councillor Anna McConnell-Good has been accepted on to the Committee. Those also in attendance: Mrs Hooper, Mr Nigel Milne, Mr Pearce, and Assistant Clerk Mrs Dring.
2. **APOLOGIES FOR ABSENCE & REASONS GIVEN (23/002)**
  - 2.1. Apologies were received and accepted from Mr T Milne, and resignation from the Committee was received from Mr Blackwell.
3. **TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/003)**
  - 3.1. None received.
4. **APPROVAL OF MINUTES (23/004)**
  - 4.1. Minutes of the Pavilion Committee meeting held on 29<sup>th</sup> March 2023 having been proposed by Councillor Lees and seconded by Mrs Hooper, were agreed by the Committee to be a true and accurate record.
5. **NEW COMMITTEE MEMBERS (023/005)**
  - 5.1. Councillor Anna McConnell-Good has been accepted onto the committee. It is desirable to have more Committee members. **Action:** Assistant Clerk to advertise in Barrowby newsletter and village social media.
6. **ASSISTANT CLERK'S REPORT (23/006)**
  - 6.1. The contents of the Clerk's Report with regards to actions from previous minutes were noted. There was some discussion around the management of the barrier to Low Fields from Westry Corner, which can be locked at any time, there needs to be further clarity to residents to prevent callouts if residents are locked in. **Action:** Assistant Clerk will arrange additional signage, and advertise through Barrowby newsletter and the social media site.
7. **USER GROUP' REPORTS (23/007)**
  - 7.1. The minor works and defects spreadsheet was reviewed. There are several repairs and fixes that are outstanding. **Action:** Councillor Lees to arrange to attach signage, replace battery in fire door retainer, and check gas encasement door. **Action:** Assistant Clerk to contact a plumber to fix leaking tap in Gents toilets, and damage to a leak in the storeroom, and to arrange for roof tile replacements needed to install vent for kitchen.
  - 7.2. Ratification of emergency moss treatment and repairs to cricket green was agreed. It was agreed, that going forward, maintenance of the cricket playing field needs to be undertaken by a contractor specialising in Sportsgrounds, which will help prevent further damage and costs occurring. **Action:** Councillor Lees to inform current grass maintenance contractors of the change, with clear plans showing responsibilities for each contractor.
  - 7.3. An update was received from the resident's complaint on parking issues on Low Road and the requirement for improvements to his pathway which the Parish Council are responsible for. Car parking issues, mainly as a result of inadequate parking in Low Field during Football fixtures, have been raised

- with the County Council. Improvements to the pathway have been investigated and will be raised with the Parish Council to carry out improvements. **Action:** Assistant Clerk to inform Parish Clerk to put discussion for improvements on the Parish Council Agenda.
- 7.4. Update from the Football Club – A meeting to review the Football Club Agreement was held on 21<sup>st</sup> April 2023 and a further meeting to review actions and sign the agreement has been arranged for 12<sup>th</sup> June 2023. The Football Club held a successful and enjoyable end of season event. **Action:** Mr N Milne to note that communication of the event to residents near Low Field would be beneficial for next time. Pitch maintenance has started, including goal mouth repairs. Mr Milne informed us that the Football club have no current plans to extend football pitches adjacent to the cricket playing area. The Club kindly offered to donate old but good condition goal posts to replace the rusty goals one's on Pastures Green. Community Services have been contacted to help repair and paint the dug outs, a date to complete this is currently being followed up. The Parish Council have provided litter pickers and bags to use on their community litter pick initiatives. **Action:** Assistant Clerk to put them in the cleaner's store cupboard. The ordering of the storage containers is still in hand, but the proposal changed to 2x 20 ft. containers, as this will make access to the site more manageable, however this could affect the grant application. **Action:** Mr N Milne to follow up storage container proposal and provide an update next meeting.
- 7.5. Update from the Cricket Club – The Club have made a good start to the new season, the pitch is in good condition, and training sessions on Monday night are going well, with Dynamos and All Stars meeting on Thursday evenings. The Club are looking at organising a fund-raising race night event. There is also some interest in working with the Parish Council on a joint village event next year. **Action:** Assistant Clerk to investigate obtaining a temporary bar license with the Parish Clerk. **Action:** Assistant Clerk to create signage to prevent parking in front of the storeroom garage as it is restricting access.
- 7.6. Update from The Pre-school – Mrs Hooper reported that there is a meeting arranged to discuss current finance situation and future plans. **Action:** Mrs Hooper to ask if a Parish Councillor can be present. There have been some issues reported around cleanliness after weeknight hiring. **Action:** Assistant Clerk to inform hirers of their responsibility to ensure the Pavilion is clean after use. A response has not been received from the Governors of Barrowby School asking for clarity regarding their plans for a pre-school, and the potential impact to the current Barrowby Pre-school at the Pavilion.
- 7.7. Update on new Pavilion hirers – A hiring request for 22<sup>nd</sup> July 2023 was agreed by the Committee. A complaint was received regarding hiring the Pavilion Hall whilst Thursday cricket session was in place, The Cricket Club have informed players and parents to be respectful of other users of the Pavilion and not to access the area whilst in session, this is being monitored. Terms and Conditions on the booking form need to be updated and a 6-month review with all hirers to be arranged. **Action:** Assistant Clerk to propose changes to the booking form terms and conditions, to be agreed in the next meeting. **Action:** Assistant Clerk to arrange a formal review process with all hirers. **Action:** Assistant Clerk to investigate liability implications to all hirers and ensure this is included in Terms and Conditions.
- 7.8. Update on capital projects:
- 7.8.1 Replacement Flooring in the main hall - a £6000 grant has been approved to replace the flooring. The Committee agreed on a quote. **Action:** Assistant Clerk to contact contractor and arrange survey and date to fit.
- 7.8.2 Street Lighting – A quote has been received, but separate groundwork is required to determine the full costs. **Action:** Assistant Clerk to arrange for further quotes, including groundworks required.
- 7.8.3 Broadband – it has been difficult arranging a survey from the supplier, and for them to understand our requirements. **Action:** Councillor Lees to review and manage arranging a survey to install fixed broadband to the Pavilion.
- 7.8.4 Car Park improvements – several temporary measures have been investigated to improve parking at the bottom of Low Field, including white line marking, cutting back hedges and re-gravelling. There is also a possibility of repairing a corroded gate to provide further access. Ownership of funding arrangements needs to be confirmed with the Parish Council. The Football Club are also

looking into grants. **Action:** Assistant Clerk to speak with Parish Clerk on funding. **Action:** Assistant Clerk to investigate repairs to corroded gate.

**8. FINANCES (23/008)**

8.1. Budget to date was noted and reports made available.

8.2. Updating Football Club agreement – 12 June 2023, updating Cricket Club agreement – to be confirmed

**Action:** Mr Pearce to propose a review date.

**9. DATE OF NEXT MEETING (23/009)**

9.1. Next meeting date – Wednesday 19<sup>th</sup> July 2023

9.2. The meeting closed at 9.20pm.