

BARROWBY PARISH COUNCIL

Mrs C Dring, 11 Debdale Rd, Barrowby, Grantham, NG32 1BD
Tel: 07734 967281 Email: assistantclerk@barrowbyparishcouncil.org.uk

MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 29th MARCH 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There was one member of the public in attendance who spoke to the members about parking issues on Low Road and the pathway from Low Fields to Low Road.

MEETING OPENED: 7.15pm

1. WELCOME REMARKS BY THE CHAIRMAN (22/045)

- 1.1. The Chairman welcomed members to the meeting. Those in attendance: Councillor Lees, Mrs Hooper, Mr Trevor Milne, Mr Nigel Milne, and Assistant Clerk Mrs Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/046)

- 2.1. Apologies were received and accepted from Mr Peace and Mr Blackwell.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/047)

- 3.1. None received.

4. APPROVAL OF MINUTES (22/048)

- 4.1. Minutes of the Pavilion Committee meeting held on 31st January 2023 having been proposed by Councillor Lees and seconded by Mrs Hooper, were agreed by the Committee to be a true and accurate record.

5. NEW COMMITTEE MEMBERS (022/049)

- 5.1. No new Committee members were proposed.

6. ASSISTANT CLERK'S REPORT (22/050)

- 6.1. The contents of the Clerk's Report with regards to actions from previous minutes were noted.

7. USER GROUP' REPORTS (22/051)

- 7.1. The minor works and defects spreadsheet was reviewed. There are several repairs and fixes that are outstanding. **Action:** Councillor Lees and Mr T Milne will plan a session to carry out some urgent repairs. The kitchen vent will be completed in the Easter holidays.
- 7.2. Wording for signage for dogs to be kept on a lead whilst fields are in use was agreed by the Committee. **Action:** The Assistant Clerk will contact the Parish Clerk for final approval and arrange a single mock-up with contractors before displaying around the building and the playing field entrances. **Action:** Mr N Milne will seek approval of the wording from the Football Committee.
- 7.3. Update from the Football Club - Mr N Milne said that the arrangements for the new storage container are making good progress with final details and measurements needed to complete the order. Contact has been made with Community Services to help with the task of painting the dug outs, with appropriate supervision. **Action:** Mr. N Milne will arrange to complete the necessary repairs and arrange a date for them to be painted. Another litter picking session has been arranged. **Action:** Assistant Clerk to contact Parish Clerk to provide litter pickers and bin sacks from the Parish Council. All the football pitches have been fertilised and seeded and the Football Club will take over the weed killing treatment for the whole area. The season finishes on 20th May, all goal posts will be taken down and the goal area seeded, treated and marked off to help recovery. A key safe has been fitted so the shutter key can be kept in there for Football Club use. It was agreed that the Pavilion can be used for the Coronation weekend and the siting of the marquee in the area in front of the main entrance to the

Pavilion is acceptable. Football training will be in place, but they can work around the events happening during Coronation celebrations.

- 7.4. Update from the Cricket Club – A drum roller was hired on 28th March to level the cricket square. Arrangement for the scoreboard boxes to be removed and refurbished have been made and will be ready before the start of the new season. The Cricket Club's first fixture for the 2023 season is 23rd April. Moss infestation resulting in damage to the outer fields of the Cricket Green has been reported. **Action:** Mr. Pearce to obtain a quote to treat the affected area.
- 7.5. Update from The Pre-school – Mrs Hooper said the new opening times will start in September - from 8.30am until 4pm (currently 9am-3pm) Open days have been planned, and The Pre-school Manager regularly attends Parish Council surgeries to provide details and advice on the Pre-school. Rubber matting has been laid by the Football Club which is helping to prevent the play area from excessive mud, this is a temporary arrangement, but is working quite well. A more permanent fix will be reviewed later in the year. Barrowby School are opening a pre-school. **Action:** Assistant Clerk to ask the Parish Clerk to write to the School Governors and Headmaster to clarify their pre-school plans and make them aware of the potential impact to the current Pre-school in Barrowby and the potential impact to the Pavilion facility in the village.
- 7.6. Update on new Pavilion hirers – Assistant Clerk informed the Committee that the new hirers are happy with their current arrangement. There is more capacity for weekly evening hire on Monday, Wednesday, and Friday.
- 7.7. The Committee agreed the CCTV policy and it has been signed by Councillor Lees and the Assistant Clerk. **Action:** Mrs Hooper to arrange for the Pre-school Manager to sign the policy. **Action:** Mr T Milne and Councillor Lees to put the CCTV signs up outside the building.
- 7.8. Grants – the Committee have an opportunity to pursue various grants for major projects, including - outside lighting, fixed broadband, and replacing the main hall carpet with wooden flooring. Quotes have been received to replace the flooring and a grant application submitted. A quote for outdoor lighting is in progress, and progress is being made to survey the area to support the infrastructure for broadband.
- 7.9. Fire risk assessment – User groups have been asked to review the current policy and inform Councillor Lees and Assistant Clerk of changes. **Action:** Assistant Clerk to arrange a date to complete the fire risk assessment with Councillor Lees.
- 7.10. Car Park Improvements – An initial plan was discussed to extend the car park area at the entrance to Low Fields, including laying hard core towards the outer boundaries, cutting the hedges back and applying white line markings. This would relieve some of the parking issues and increase the car park capacity, however there is a need for a longer term, more permanent solution. **Action:** Assistant Clerk to ask Parish Clerk to clarify if there are any restrictions regarding proximity to underground gas pipelines. **Action:** Assistant Clerk to get a quote to cut hedges back. **Action:** Mr N Milne to contact the white line marking contractor to review requirements. **Action:** Assistant Clerk to source quotes from grounds maintenance contractors to extend hard core and level the existing car park areas.
- 7.11. A discussion regarding the options to install a Height restriction barrier at the access to Low Fields was discussed. There were concerns by Committee members about having permanent open access to Low Fields. The matter was discussed at length, and it was decided that it is not something we want to support currently. There is a need to improve the signage to make it clear that the car park is not kept open, and we cannot continue to be called out if people get locked in. **Action:** Assistant Clerk to investigate improving signage, and propose changes at the next meeting.

8. FINANCES (22/052)

- 8.1. Budget to date was noted and reports made available.
- 8.2. Updating Football Club agreement – provisional meeting dates are being confirmed to discuss. **Action:** Assistant Clerk to finalise dates with Football Club and Committee attendees.

9. DATE OF NEXT MEETING (22/053)

- 9.1. Next meeting date – Weds 24th May 2023
- 9.2. The meeting closed at 9.00pm.