

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 19th JULY 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

1. WELCOME REMARKS BY THE CHAIRMAN (23/010)

- 1.1. The Chairman, Councillor Tim Lees welcomed members to the meeting. Those in attendance: Councillor Lees, Mr Trevor Milne, Mr. Dave Pearce, Councillor Anna McConnell-Good, Councillor Rorie Beswick-Parsons, Councillor (Chairman of the Parish Council) Nigel Eaton and Assistant Clerk Mrs Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (23/011)

- 2.1. Apologies were received and accepted from Mr N Milne, and Mrs T Hooper.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/012)

- 3.1. None received.

4. APPROVAL OF MINUTES (23/013)

- 4.1. Minutes of the Pavilion Committee meeting held on 24th May 2023 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (23/014)

- 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.

6. USER GROUP' REPORTS (23/015)

- 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with progress on outstanding repairs. **Action:** Assistant Clerk to follow up progress on Dug-out repairs with the Football Club. **Action:** Mr T Milne to provide a firm date from the builder to fit the vent for the kitchen and ask if he can check broken roof tiles at the same time, since we have purchased replacement tiles.
- 6.2. Management of the barrier to Low Field car park – there have been some improvements seen since we put an item in Barrowby newsletter reminding residents that the barrier will be locked at any time, and that the Parish Council cannot be held responsible if residents find themselves locked in. The barrier will be opened at weekends from 9 – 6pm during the summer holidays (29th July – 3rd Sept).
- 6.3. Grass cutting on Low Field – due to some emergency remedial work needed on the Cricket playing fields, this area is now being cut and treated by a specialised groundsman. **Action:** Assistant Clerk and Councillor Lees to meet both grass maintenance Contractors to ensure the changes and areas of responsibility are understood and clear.
- 6.4. Update from the Football Club – There are 11 teams from 6 – 17 years in the new football season. The FC Secretary forwarded a plan of all the football pitches which will be marked up for the new season. **Action:** Assistant Clerk to circulate plan to all Committee members. The Football Club storage containers are now in place, preparations are being made ready to move items stored at the Pavilion into them. **Action:** Assistant clerk to arrange a meeting with the FC Secretary once storage container removals are complete, to evaluate remaining storage space in Pavilion.
- 6.5. Update from the Cricket Club – The Cricket Club are doing well, with improving scores and winning 5 out of 6 matches so far this year. The Cricket square is in good condition and Mr. Pearce expressed his gratitude. Details were provided regarding a bar license which may be used for future fund-raising events. Mr Pearce asked if new photos of the current teams can be put up in the Pavilion, which was

agreed. A touch pad device for the shutters would be useful and prevent having to use the main hall to access shutter controls. This is being reviewed when the annual shutter maintenance is due in August.

Action: Assistant Clerk to arrange a meeting to renew the current Cricket Club agreement with the Pavilion.

- 6.6. Update from The Pre-school – The Parish Council have agreed a funding solution for the Pre-school. New opening times of 8.30 – 4.00 will start in September on a trial basis, which will be reviewed in 3 months. We were informed that Barrowby School will no longer be opening a Pre-school, this, together with the increasing number of families coming into the village should boost numbers for the pre-school going forward into the new school year.
- 6.7. Update on new Pavilion hirers – Administrative changes to the booking form were approved. **Action:** Assistant Clerk to send out updated booking form to all regular hirers. Positive feedback has been received after 6 months of hiring out the Pavilion, and the Committee agreed that the process is working well, and we should continue, with a further review at the end of the year.
- 6.8. Fire Risk Assessment and Health and Safety Report – these documents have been completed for 23/24 and are on the notice board in the Entrance Hall.
- 6.9. Village Events – following the success of the Coronation event the Parish Council would like to form a working party, made up of volunteers to organise another village event, possibly at Christmas and Summer 2024, at the Pavilion. There are several ideas and options to explore at this stage. **Action:** Councillor McConnell-Good to ask for volunteers for a working party and arrange an initial meeting to discuss ideas and options.

7. UPDATE ON CAPITAL PROJECTS (23/016)

- 7.1 Replacement Flooring in the main hall – Flooring is being delivered on 24th July, and fitting is scheduled for the week commencing 14th August. Dave Pearce requested a roll out mat to protect the tiles from the player's entrance. **Action:** Mr Pearce to provide details of the requirements and investigate costs. **Action:** Assistant Clerk to ask flooring contractors to quote for coconut matting for the Pavilion entrance hall. **Action:** Councillor McConnell-Good to put on the Parish Council Facebook page that the old carpet tiles are available if anyone wants them. **Action:** Assistant Clerk to provide further details of carpet tiles to Councillor McConnell-Good.
- 7.2 Street Lighting – 2 quotes have been received and the next stages are for the Assistant Clerk to pursue a grant. **Action:** Councillor McConnell-Good to provide details to Assistant Clerk of another quote.
- 7.3 Broadband – **Action:** Councillor Eaton and Councillor Lees will arrange a technical evaluation using the same system as the Memorial Hall. They will evaluate the results and communicate recommendations based on the trial.
- 7.4 Car Park improvements – The Football Club reported that they are unable to secure a grant for improvements to the car park if unrelated to a bigger project. **Action:** Assistant Clerk to ask FC Secretary to explore the future demand for parking. Several temporary measures to improve the carpark were discussed. **Action:** Assistant Clerk to get quotes in September to cut hedges back, replace hardcore, investigate white line marking, and open rusty gate to provide an over-flow area. **Action:** Assistant Clerk to check if high pressure gas mains in the area will impact car park improvements and extension.

8. FINANCES (23/017)

- 8.1. Budget to date was noted and reports made available.

9. DATE OF NEXT MEETING (23/018)

- 9.1. Next meeting date – Wednesday 13th September 2023 (TBC)
- 9.2. The meeting closed at 20.40.