

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON TUESDAY 31st JANUARY 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public present.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS BY THE CHAIRMAN (22/036)

- 1.1. The Chairman welcomed members to the meeting. Those in attendance: Councillor Lees, Mrs Hooper, Mr Pearce, Mr Trevor Milne, Mr Blackwell, Mr Nigel Milne, and Assistant Clerk Mrs Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/037)

- 2.1. No apologies were received, and all Committee members were present.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/038)

- 3.1. None received.

4. APPROVAL OF MINUTES (22/039)

- 4.1. Minutes of the Pavilion Committee meeting held on 6TH December 2022, having been proposed by Councillor Lees and seconded by Mr Blackwell, were agreed by the Committee to be a true and accurate record.

5. NEW COMMITTEE MEMBERS (022/040)

- 5.1. The committee acknowledged and accepted Mr N Milne and Mr Pearce as new Committee members.

6. ASSISTANT CLERK'S REPORT (22/041)

- 6.1. The contents of the Clerk's Report with regards to actions from previous minutes were noted.
- 6.2. The Parish council are delaying the ordering of the new storage container until ground conditions improve with the drier weather. The Football Club have informed the Committee that they will be purchasing their own storage container. **Action:** Mr N Milne has taken over the management of the container purchase from Mr Clayton and will provide updates to the Committee as he progresses.

7. USER GROUP' REPORTS (22/042)

- 7.1. The minor works and defects spreadsheet was reviewed, there are several repairs and fixes that are outstanding. **Action:** Councillor Lees and Mr T Milne will plan a session to carry out some urgent repairs. **Action:** The Assistant Clerk will contact electrical contractors to fix items that need more specialised attention.
- 7.2. Update from the Football Club – Mr. N Milne provided an update. Some games have been called off due to bad weather, and the Football Club are making use of other indoor facilities available to them. It was noted that the grass is struggling with the very dry summer and the wet winter we are experiencing. Goal areas are being marked as out of use to protect the extremely worn areas outside training sessions and matches. The girls club have substantially increased their membership and a visit has been arranged from Steph Power to talk about future plans and projects.
- 7.3. Update from the Cricket Club – Mr Pearce provided an update. The Cricket Club has been reaffiliated to Lincolnshire Cricket Club for the next season starting April 24th. They will continue to host the ECB "Allstars" and "Dynamo" Junior Cricket programme and have registered and been accepted to do so.

Pitch preparations, including use of a heavy roller to improve pitch conditions, have started and the repairs to the score board are in hand. **Action:** Mr Pearce to make a formal request to the Parish Council to use the roller.

- 7.4. Update from The Pre-school – Mrs Hooper provided an update. The pre-school is actively working on plans to increase capacity. There is a plan to open earlier from 8.30am until 4pm (currently 9am-3pm) and consider offering a breakfast club, which could be more attractive to working parents. The committee recommended a free trial period which will be reviewed after 3-4 months. This was proposed by Councillor Lees and seconded by Mr Blackwell, all were in favour. **Action:** Assistant Clerk to ask Parish Clerk to put this on next Parish Council Agenda for approval. **Action:** Mrs Hooper to speak to the Pre-school Manager about reviewing a price increase. **Action:** Assistant Clerk to inform Pre-school Manager when she can leave equipment out overnight on evenings it is not being hired. The outside areas were discussed as they are currently too muddy for the children to use, and need matting, slabs or Astro turf to help with this issue. **Action:** Mrs Hooper to inform Mr N Milne about the area required to enable him to get a quote for Astro turf.
- 7.5. Update on new Pavilion hirers – Assistant Clerk informed the Committee that there are new regular hirers from a local fitness club, Grantham Tri-Club and Choir, with more capacity. The hiring process is in place and being managed by the Assistant Clerk and it will be reviewed in June.
- 7.6. To approve authorised access to CCTV. The Committee agreed that authorised access should be given to the Pre-school Manager, Assistant Clerk and one other Committee member (to be confirmed). **Action:** Assistant Clerk to contact security contractor for guidance on how the system works and best practice on how often it should be monitored. **Action:** Assistant Clerk to put on the next Agenda to discuss the guidance and sign off the CCTV policy with final details.
- 7.7. Grants – the Committee have an opportunity to pursue various grants for major projects, including - outside lighting, fixed broadband, and replacing the main hall carpet with wooden flooring. It was agreed that we would pursue outside lighting first and a quote with various options has been arranged. **Action:** Assistant Clerk to send to the Committee a full list of all the grants available so we can continue to pursue other opportunities. **Action:** Assistant Clerk to arrange a quote for the flooring. **Action:** Assistant Clerk to work on Grant application for outside lighting when quote and plans have been received.
- 7.8. To discuss 3G pitch – this is currently being research and will be discussed further with the Football Club.
- 7.9. Keyholders Policy discussion. Keys for the shutters are being taken from the key safes. There was a suggestion that the Football Club have a Key safe for their use only and change the combination of the current safe for other users. **Action:** Mr N Milne to discuss with Football Club Committee. **Action:** Assistant Clerk to get a quote to change the shutter access from a key to a switch.
- 7.10. To review current cleaning arrangements. **Action:** Assistant Clerk to update the hirers contract to state that if additional cleaning is required it will be charged back to the hirers.
- 7.11. Dogs to be kept on leads during training sessions was discussed. **Action:** Councillor Lees will draft an appropriate message to be displayed.

8. FINANCES (22/043)

- 8.1. Budget to date was noted and reports made available. The provisional budget for the Business Plan for 23/24 was discussed and the Committee made aware of our current position.
- 8.2. Updating Football Club and Cricket Club agreements will be held at separate meetings. **Action:** Assistant Clerk to arrange a separate workshop to review the annual Football Club agreement, followed by the Cricket Club.
- 8.3. The Business Plan Finances for 2023/2024 were accepted by the Committee with full approval.

9. DATE OF NEXT MEETING (22/044)

- 9.1. Next meeting date – Thurs 30 March 2023
- 9.2. The meeting closed at 21.20.