

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 20th SEPTEMBER 2023 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public in attendance.

MEETING OPENED: 6.45pm

1. WELCOME REMARKS BY THE CHAIRMAN (23/019)

- 1.1. The Chairman, Councillor Tim Lees welcomed members to the meeting. Those in attendance: Councillor Lees, Mr Nigel Milne, Mr. Dave Pearce, Councillor Anna McConnell-Good, and Assistant Clerk Mrs Dring. A new committee member, Mrs Rajitha Saleem, representing Barrowby residents, was welcomed onto the Committee, and will be approved at the next Parish council meeting.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (23/020)

- 2.1. Apologies were received and accepted from Mr Trevor Milne.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/021)

- 3.1. None received.

4. APPROVAL OF MINUTES (23/022)

- 4.1. Minutes of the Pavilion Committee meeting held on 19th July 2023 were agreed by the Committee to be a true and accurate record.

5. ASSISTANT CLERK'S REPORT (23/023)

- 5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.

6. USER GROUP' REPORTS (23/024)

- 6.1. The minor works and defects spreadsheet was reviewed, records have been updated with progress on outstanding repairs. There is a problem with the roof currently which contractors have been asked to investigate. **Action:** Dave Pearce to look at broken gutter. **Action:** Assistant Clerk to ask Mr T Milne to check the heating is ready to be turned on for winter. It was decided that no further work was needed with the Aco drains.
- 6.2. The quote for the Shutter repairs was reviewed. It was accepted that work on the boiler room shutter needs attention, but it was agreed that the quote was too high, and another quote will be needed. The Keypads that were quoted for will be considered for next year's budget. **Action:** Assistant Clerk to source other Shutter maintenance contractors, and quotes for keypads. **Action:** Mr Pearce to provide details of cricket storeroom keypad requirement.
- 6.3. Update on the management of the barrier over the school summer holidays was provided. The initiative to open at weekends from 9am to 6pm, seemed to work well, however it was agreed that the gate to the access road should be locked when the barrier is open at weekends. The lock is hard to manage in its current state. Residents are more aware that the barrier can be locked at any time, and there are fewer people being locked in. **Action:** Assistant Clerk to source a local metal worker to remove the cap on the gate to the access road to the Pavilion, to make it easier to manage.
- 6.4. The grass cutting contract was discussed. **Action:** Councillor Lees to speak to current contractors to inform them of the changes made to the grass cutting areas in Low fields that they manage. **Action:** Assistant Clerk to source contractors to invite them to tender for 24/25 grass cutting season.
- 6.5. New signage, which addressed dog owners was discussed. There have been some concerns from residents around the wording. The signage addressed the need to keep dogs on a lead when sporting events are being held and to be respectful when letting dogs loose over the fields at other times, ensuring all dog mess is picked up. **Action:** Councillor Lees and Councillor McConnell-Good to meet

before the next cut-off deadline of Barrowby news, to provide clarity on the signage in the newsletter, and to ensure all common areas in the village are used responsibly.

- 6.6. Waste management was discussed due to the marked increase of waste filling the bins at weekends, as the waste is commercial it cannot be re-cycled. **Action:** Assistant Clerk to ask Parish Clerk if a further bin can be provided on Low Fields. **Action:** Mr Nigel Milne to send Communication to Football Club members and parents encouraging them to take their rubbish home with them.
- 6.7. Update from the Football Club – The new season started well. Regular meetings throughout the year have been scheduled with the Football Club Committee and the Parish Council. There are 20 children on the Football club's waiting list, and the committee questioned if Barrowby residents can be given priority. **Action:** Mr N Milne to ask the FC Committee if this can be considered.
- 6.8. Update from the Cricket Club – The cricket season finished better than last year. Post season maintenance work on the Cricket square commences next month. Mr Pearce thanked the Committee for their support with the significant improvements made to the condition of the cricket square and outer field. It was suggested using social media and village newsletter to attract new players, and volunteers to help next season. Due to an increase in residents in the village, more funding for sporting activities may become available. **Action:** Mr Pearce to provide a Development plan to the Parish Council, detailing their aspirations and requirements to grow the club. **Action:** Mr Pearce to contact the Coop to ask them to consider funding.
- 6.9. Update from The Pre-school – New opening times of 8.30 – 4.00 have started and numbers have increased, with further children joining in January, this is welcoming news, and the Pre-school will continue with their recruitment plan.
- 6.10. Update on new Pavilion hirers – the current regular hirers are happy to continue using the Pavilion, it was hired for 2 weeks during the summer holidays, and a further booking has been received for the half term week in October.
- 6.11. Village Events – a Christmas market is being arranged for the 25 Nov, with hot food stalls, independent sellers, Christmas carols and a grotto, based in the Memorial Hall. The money raised will fund a bigger event in the summer. The date for the summer event is to be confirmed.

7. UPDATE ON CAPITAL PROJECTS (23/025)

- 7.1 Replacement Flooring in the main hall has been completed, improving the facility and good feedback has been received from users.
- 7.2 Street Lighting – 2 quotes have been received and the next stages are for the Assistant Clerk to pursue a grant.
- 7.3 Broadband – **Action:** Councillor Eaton and Councillor Lees will arrange a technical evaluation using the same system as the Memorial Hall. They will evaluate the results and communicate recommendations based on the trial.
- 7.4 Car Park improvements – a quote for hedge and tree cutting around the car park, extending the gravelled area, laying carparking markers have all been requested and we are waiting to receive them. **Action:** Assistant clerk to investigate costs of parabolic mirror to assist with traffic in / out of car park using the narrow access road.

8. FINANCES (23/026)

- 8.1. Budget to date was noted and reports made available.

9. DATE OF NEXT MEETING (23/027)

- 9.1. Next meeting date – Wednesday 15th November 2023
- 9.2. The meeting closed at 21.30.