

# BARROWBY PARISH COUNCIL

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## MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON

WEDNESDAY 4<sup>th</sup> MAY 2022 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.45pm): There were no members of the public present.

MEETING OPENED: 7.00pm

### 1. WELCOME REMARKS BY THE CHAIRMAN (21/73)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance: Mr Hardy, Councillor Inglis, Councillor Lees, Mr Milne, Mr Wise, Mr Blackwell, the Clerk, Mrs Moss, and Assistant Clerk Mrs Dring.

### 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/74)

- 2.1 Apologies received and accepted for Mr. Young.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/75)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (21/76)

- 4.1 The notes of the Pavilion Committee meeting held on 16<sup>th</sup> March 2022, having been proposed by Mr Lees and seconded by Mr Hardy, were agreed to be a true and accurate record and were approved by the Committee.

### 5. CLERK'S REPORT (21/77)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted.

- 5.2 Mr Wise provided details of three quotes received regarding plans to refurbish the Pavilion kitchen.  
Mr Wise will go back to the first two companies who provided quotes, thanking them for their interest but will not take any further. The third option was a Commercial-based Modular kitchen. It was proposed by Mr Wise and seconded by Mr Lees to make more enquiries on the Modular-based quote.  
**Action: Mr Wise to inform the Commercial kitchen provider of our interest in their services and ask when the quote expires.**  
There was a discussion around the inadequate size of the kitchen and an option of extending into the Referee changing room, but the Committee needs to be mindful that the requirement for two changing rooms may change if the number of football teams using the Pavilion facilities significantly increases in the future.  
**Action: Mr. Blackwell to contact Tim Clayton to ascertain his thoughts on extending the kitchen, and the possibility of securing additional funding through a grant from the Football Association.**  
**Action: Mr Lees to arrange a separate meeting to discuss outcome of initial conversations, and to invite Tim Clayton, Joe Clarke (Football Secretary) and Lee Coulson from the Football Committee.**  
**Action: Mr. Lees to circulate a report to Pavilion Committee following the meeting with the Football Committee members.**  
The Committee discussed the value of having Football Committee representation on the Pavilion Committee.  
**Action – Assistant Clerk to ask Joe Clarke (Football secretary) to join Committee.**

## 6. USER GROUPS' REPORTS (21/78)

- 6.1 The minor works and defects spreadsheet was not available for review, but the following items were reported:
- Lead on the roof above the boiler room has slipped.
  - Fire door retainer needs new batteries.
- Action: Assistant Clerk to email John Young to provide the spreadsheet.**  
**Action: Assistant Clerk to contact Richard Summerfield to look at fixing the roof.**
- 6.2 Shutters have been repaired and signage has been put up stating that all windows should be closed before activating the shutters.  
**Action: Assistant Clerk to contact Joe Clarke (Football Secretary) to re-imburse this repair and send them a copy of the invoice.**
- 6.3 Storage container - exact location not confirmed, looking at options to plant conifers/ hedge to reduce visual impact.  
Parish Council have also expressed a requirement for a storage container.  
**Action: Tim Lees to work with Tim Clayton and Joe Clarke on purchase options and costs, including drawings.**
- 6.4 The signing of the Barrowby Cricket Club agreement was completed by Mr Hardy.
- 6.5 Members received an update from Mr Hardy regarding the Cricket Club:
- 2 Away games held
  - 2 x year groups set up, total of 27 Cricket members.
  - Score board fixed.
  - Requirement to investigate contactless payment set-up.
- Action: Clerk to provide Mr Inglis with a list of home matches.**
- 6.6 Sports holiday club proposal discussions were held with Mr Jack Hubbard. The next opportunity to arrange a Holiday club would be Summer 2023.  
**Action: Assistant Clerk to email Jack Hubbard to invite him to the next meeting to talk to the Committee.**
- 6.7 Pavilion Hire proposal from Children's physiotherapist was discussed.  
**Action: Assistant Clerk to contact Mr Ringer asking him for more details and inviting him to the next Committee meeting.**
- 6.8 Member discussed completing the Fund Application for the new kitchen.  
**Action: Assistant Clerk to attach Reading Room Kitchen Grant Application with meeting minutes.**

## 7. FINANCES (21/79)

- 7.1 Councillor Inglis provided an update on the missing barrier key. SKDC accepted responsibility and have agreed to pay for a new barrel lock and provide twenty new keys. It was proposed by John Wise and seconded by Tim Lees and approved by all to purchase a further ten keys  
**Action: Councillor Inglis will distribute the new keys and will keep a record of the names of who has a key and send record to Assistant Clerk for filing.**

## 8. DATE OF NEXT MEETING (21/80)

- 8.1 Tuesday 21<sup>st</sup> June at 7.00pm at the Pavilion.

The Chairman closed the meeting at 8.30pm.